



MUNISIPALITEIT THEEWATERSKLOOF MUNICIPALITY

[30 JULIE / JULY 2026]

RAADSVERGADERING / COUNCIL MEETING

NOTULE / MINUTES

30 JULIE / JULY 2026

MUNISIPALITEIT THEEWATERSKLOOF MUNICIPALITY
RAADSVERGADERING / COUNCIL MEETING

NOTULE / MINUTES

[30 JULIE / JULY 2026]

ITEM NO	ITEM BESKRYWING / DESCRIPTION	BLADSY / PAGE NO
A.	<u>OPENING: VERWELKOMING /</u> <u>OPENING: WELCOME</u>	1
B.	<u>VERKIESING VAN SPEAKER</u> <i>(indien nodig)</i> <u>ELECTION OF SPEAKER</u> <i>(if necessary)</i>	
C.	<u>BYWONINGSREGISTER</u> <u>ATTENDANCE REGISTER</u>	1 - 2
C.1	Teenwoordig / Present	
C.2	Aansoek(e) om verlof tot afwesigheid / Application(s) for leave of absence	
D.	<u>NOTULES EN/OF VERSLAE VAN DIE UBK VIR</u> <u>KENNISNAME AAN DIE RAAD</u> <u>MINUTES AND/OR REPORTS OF THE EMC FOR</u> <u>COUNCIL'S COGNIZANCE</u>	3
D.1.	UBK vergadering – 17 Junie 2026 EMC Meeting – 17 June 2026	
E.	<u>BEKRAGTIGING VAN NOTULES EN/OF VERSLAE</u> <u>VAN DIE RAAD</u> <u>CONFIRMATION OF MINUTES AND/OR REPORTS</u> <u>OF COUNCIL</u>	3
E.1.	Spesiale Raadsvergadering – 19 Junie 2026 Special Council Meeting – 19 June 2026	
E.2.	Raadsvergadering – 25 Junie 2026 Council Meeting – 25 June 2026	

ITEM NO	ITEM BESKRYWING / DESCRIPTION	BLADSY / PAGE NO
---------	-------------------------------	------------------

F. VERKLARINGS EN MEDEDELINGS DEUR DIE SPEAKER / STATEMENTS AND COMMUNICATIONS BY THE SPEAKER

G. VERKLARINGS EN MEDEDELINGS DEUR DIE UITVOERENDE BURGEMEESTER / STATEMENTS AND COMMUNICATIONS BY THE EXECUTIVE MAYOR 4

H. VOORLEGGINGS PRESENTATIONS

H.1. SALGA Western Cape Provincial Working Group highlights: 5
11 – 14 May 2026

I. VERSLAE VOORGELê DEUR DIE KANTOOR VAN DIE MUNISIPALE BESTUURDER REPORTS SUBMITTED BY THE OFFICE OF THE MUNICIPAL MANAGER

C167/2026	Strategic Support and IDP: IDP & Budget Time Schedule for the 2026/2027 financial year [5/1/1-2026/2027]	6 - 8
C168/2026	Strategic and IDP: Adoption of Amendment to Council Resolution SC04/2026: The 2022-2027 Five Year Integrated Development Plan [15/1/5/1]	9 - 14
C169/2026	IDP/Performance Management: Signed Performance Agreements of Section 54A and 56 appointees for 2026/27 and the 2026/27 SDBIP [4/1/3]	15 - 17
C170/2026	Fraud and Risk Management: Review of Strategic Risk Register for 2025/2026 [5/14/2/4]	18 - 21
C171/2026	Fraud and Risk Management: Review of Operational Risk Register for 2025-2026 [5/14/2/4]	22 - 25
C172/2026	Fraud and Risk Management: Review of Fraud Risk Register For 2025 – 2026 [5/14/2/4]	26 - 29
C173/2026	Fraud and Risk Management: Risk Management Implementation Plan 2025/2026 [5/14/2/3]	30 - 32

ITEM NO	ITEM BESKRYWING / DESCRIPTION	BLADSY / PAGE NO
J.	<u>VERSLAE VOORGELê DEUR DIE DIREKTORAAT GEMEENSKAPSDIENSTE</u> <u>REPORTS SUBMITTED BY THE DIRECTORATE COMMUNITY SERVICES</u>	
C174/2026	Blue Deal South Africa – Theewaterskloof Partnership [16/5/R]	33 - 38
K.	<u>VERSLAE VOORGELê DEUR DIE DIREKTORAAT FINANSIES</u> <u>REPORTS SUBMITTED BY THE DIRECTORATE FINANCE</u>	
C175/2026	Reporting on performance of contractors: 4 th Quarter: April, May, June 2026 [8/2/3/5/3]	39 - 41
C176/2026	Withdrawals from Municipal Bank Accounts: April – June 2026 [5/15/R]	42 - 45
C177/2026	SCM: Deviation Report for June 2026 [6/3/3/6]	46 - 48
C178/2026	SCM: Year End Store Report – 30 June 2026 [6/1/1/2]	49 - 52
C179/2026	Financial Report Item: Fourth Quarter (April 2026 – June 2026) [5/16/R]	53 - 55
C180/2026	Status Report on Overdraft Facility [5/15/2]	56 - 57
L.	<u>VERSLAE VOORGELê DEUR DIE DIREKTORAAT KORPORATIEWE DIENSTE</u> <u>REPORTS SUBMITTED BY THE DIRECTORATE CORPORATE SERVICES</u>	
C181/2026	Administration: Public Participation Plan 2026/ 2027 [5/1/4]	58 - 59
C182/2026	Administration: Ward Committee System: Bi-Annual Performance Report: January – June 2026 [3/4/R]	60 - 65
C183/2026	Administration: Quarterly Report regarding resolutions taken at Council Meetings for the 4 th Quarter of 2024/2025; the 1 st , 2 nd and 3 rd Quarter of 2025/2026 which is still outstanding for notification and resolutions taken at Council Meetings for the 4 th Quarter of 2025/2026 (01 April 2026 to 30 June 2026) for approval [5/1/3]	66 - 67

ITEM NO	ITEM BESKRYWING / DESCRIPTION	BLADSY / PAGE NO
M.	<u>VERSLAE VOORGELê DEUR DIE KANTOOR VAN DIE MUNISIPALE BESTUURDER</u> <u>REPORTS SUBMITTED BY THE OFFICE OF THE MUNICIPAL MANAGER</u>	
C184/2026	Reconsideration of UIFWe items of prior years submitted [6/3/1/5/1]	68 - 69
C185/2026	IDP/Performance Management: 4th Quarter Top Layer SDBIP Report [5/1/3]	70 - 71
K.	<u>VERSLAE VOORGELê DEUR DIE DIREKTORAAT FINANSIES</u> <u>REPORTS SUBMITTED BY THE DIRECTORATE FINANCE</u>	
C186/2026	Consideration and Approval of Amendments of The Supply Chain Management Policy [6/3/B]	72 - 87
M.	<u>DRINGENDE AANGELEENTHEDE / URGENT MATTERS</u>	
O.	<u>OORWEGING VAN KENNISGEWINGS EN VRAE / CONSIDERATION OF NOTICES AND QUESTIONS</u>	
P.	<u>OORWEGING VAN DRINGENDE MOSIES / CONSIDERATION OF URGENT MOTIONS</u>	88
Q.	<u>IN-KOMITEEVERGADERING AGENDA-ITEMS VIR BESPREKING</u> <u>IN-COMMITTEE MEETING AGENDA-ITEMS FOR DISCUSSION</u>	
R.	<u>VERDAGING / ADJOURNMENT</u>	

THEEWATERSKLOOF MUNISIPALITEIT/ MUNICIPALITY

NOTULE VAN 'N RAADSVERGADERING GEHOU OP 30 JULIE 2026 OM 10:00 IN DIE RAADSAAL MUNISIPALE KANTORE, CALEDON.

MINUTES OF A COUNCIL MEETING HELD ON 30 JULY 2026 AT 10:00, IN THE COUNCIL CHAMBERS MUNICIPAL OFFICES, CALEDON.

A. OPENING EN VERWELKOMING

Die Voorsitter, Speaker W.H. Wells, verwelkom almal teenwoordig en open die vergadering met gebed.

OPENING AND WELCOME

The Chairperson, Speaker W.H. Wells, welcomed everyone present and opened the meeting with a prayer.

B. VERKIESING VAN WNDE SPEAKER (INDIEN NODIG)/ ELECTION OF ACTING SPEAKER (IF NECESSARY)

Nie van toepassing nie / Not applicable.

C. BYWONINGSREGISTER/ATTENDANCE REGISTER

C.1 Teenwoordig/Present Raadslede/Councillors

Raadsheer/Alderman LM de Bruyn
Raadsheer/Alderman CC Clayton
Raadsheer/Alderman WH Wells
Raadslid/Councillor CA Benjamin
Raadslid/Councillor M Botes
Raadslid/Councillor CT Cloete
Raadsheer/Alderman S Fredericks
Raadslid/Councillor M Gana
Raadslid/Councillor DA Jacobs
Raadslid/Councillor D Jooste
Raadslid/Councillor H Linnerts
Raadslid/Councillor TP Lemina
Raadslid/Councillor M Mpambani
Raadslid/Councillor MA Nomkoko
Raadslid/Councillor FO Ntantiso
Raadslid/Councillor V Papier
Raadsheer/Alderman M Plato-Mentoor
Raadslid/Councillor MS Shale
Raadslid/Councillor J Smit
Raadslid/Councillor C Smith

Raadslid/Councillor P Stander
 Raadslid/Councillor MH Witbooi
 Raadsheer/Alderman C Wood
 Raadslid/Councillor YM van Tonder

Amptenare / Officials

Mnr./Mr W Hendricks	(Munisipale Bestuurder) (Municipal Manager)
Mnr./Mr H Matthee	(Direkteur: Tegnieese- en Infrastruktuur Implementeringsdienste) (Director: Technical- and Infrastructure Implementation Services)
Me./Ms N Baliso	(Direkteur: Ekonomiese Ontwikkeling en Beplanning) (Director: Economic Development and Planning)
Mnr./Mr WSE Solomons- Johannes	(Direkteur: Gemeenskapsdienste) (Director: Community Services)
Mnr./Mr A Riddles	(Wnde Direkteur: Finansies) (Acting Director: Finance)
Mnr./Mr A Opperman	(Hoof Uitvoerende Ouditeur) (Chief Audit Executive)
Mnr./Mr C Fisher	(Bestuurder: Menslike Hulpbronne Administrasie) (Manager: Human Resources: Administration)
Me./Ms N Dayeni	(Risikobeampte) (Risk Officer)
Me./Ms. F Ngxowa	(Assistent Vertaler) (Assistant Translator)
Me./Ms T Michel	(Kommunikasiebeampte) (Communications Officer)
Me./Ms S Baron	(Sekretariaatdienste) (Sekretariat Services)

C.2 Aansoek(e) om verlof tot afwesigheid:
Application(s) for leave of absence:

RdI./Cllr TB Zimmermann
 Mnr./Mr GW Hermanus Siekverlof / Sick leave

3

D. NOTULES EN/OF VERSLAE VAN DIE UBK VIR KENNISNAME AAN DIE RAAD
MINUTES AND/OR REPORTS OF THE EMC FOR COUNCIL'S COGNIZANCE

D.1 Notule van UBK Vergadering: 17 Junie 2026

Die Raad neem kennis van die Notule van die vergadering van die Uitvoerende Burgemeester en sy Komitee gehou op 17 Junie 2026.

Minutes of EMC Meeting: 17 June 2026

Council takes cognizance of the Minutes of a meeting of the Executive Mayor and his Committee held on 17 June 2026.

E. BEKRAGTIGING VAN NOTULES EN/OF VERSLAE VAN DIE RAAD
CONFIRMATION OF MINUTES AND/OR REPORTS OF COUNCIL

E.1 Spesiale Raadsvergadering – 19 Junie 2026

BESLUIT :

Om op voorstel van Raadsheer S Fredericks gesekondeer deur Raadslid M Gana die Notule van die Spesiale Raadsvergadering van 19 Junie 2026 hiermee goed te keur, te bekragtig en te laat onderteken as prima facie bewys van die juistheid daarvan.

Special Council Meeting – 19 June 2026

RESOLVED:

To, on proposal by Alderman S Fredericks seconded by Councillor M Gana hereby approve, confirm and have signed the Minutes of the Special Council Meeting of 19 June 2026 as prima facie evidence of its correctness.

E.2 Raadsvergadering – 25 Junie 2026

BESLUIT :

Om op voorstel van Raadsheer S Fredericks gesekondeer deur Raadsheer C Clayton die Notule van die Raadsvergadering van 25 Junie 2026 hiermee goed te keur, te bekragtig en te laat onderteken as prima facie bewys van die juistheid daarvan.

Council Meeting – 25 June 2026

RESOLVED:

To, on proposal by Alderman S Fredericks seconded by Alderman C Clayton hereby approve, confirm and have signed the Minutes of the Council Meeting of 25 June 2026 as prima facie evidence of its correctness.

F. VERKLARINGS EN MEDEDELINGS DEUR DIE SPEAKER / STATEMENTS AND COMMUNICATIONS BY THE SPEAKER

Geen / None

G. VERKLARINGS EN MEDEDELINGS DEUR DIE UITVOERENDE BURGEMEESTER /

Ek wil die Raad meedeel dat ons na verwagting môre ons billike aandeel sal ontvang. Dit is onderworpe aan streng voorwaardes wat ingevolge Omsendbrief 68 nagekom moet word.

Indien ons versuim om aan dié voorwaardes te voldoen, sal ons billike aandeel in Desember teruggehou word.

Ek doen daarom 'n sterk beroep op alle Raadslede, asook die Administrateur, om te verseker dat ons ten volle voldoen aan die voorwaardes wat in Omsendbrief 68 uiteengesit is. Dis van kritieke belang dat ons hierdie vereistes met erns beskou en saamwerk om die munisipaliteit se finansiële stabiliteit te beveilig en te verseker dat die billike aandeel nie teruggehou word nie.

STATEMENTS AND COMMUNICATIONS BY THE EXECUTIVE MAYOR

I would like to inform Council that we are expected to receive our equitable share tomorrow, subject to strict conditions that must be adhered to in accordance with Circular 68.

Should we fail to comply with these conditions, our equitable share may be withheld in December.

I therefore strongly appeal to all Members of Council, as well as the Administrator, to ensure that we fully comply with the conditions set out in Circular 68. It is critical that we take these requirements seriously and work together to safeguard the Municipality's financial stability and ensure that the equitable share is not withheld.

H. VOORLEGGINGS
PRESENTATIONS

H.1 **SALGA Western Cape Provincial Working Group Highlights: 11 – 14 May 2026**

Council noted the SALGA Western Cape Provincial Working Group Highlights of 11 – 14 May 2026.

I. VERSLAE VOORGELê DEUR DIE KANTOOR VAN DIE MUNISIPALE
BESTUURDER
REPORTS SUBMITTED BY THE OFFICE OF THE MUNICIPAL MANAGER

ITEM TITLE

**C167/2026 OFFICE OF THE MUNICIPAL MANAGER: DEPARTMENT
STRATEGIC SUPPORT AND IDP: IDP & BUDGET TIME SCHEDULE
FOR THE 2026/2027 FINANCIAL YEAR**

[English version of the report is the original]

FILE NUMBER

5/1/1-2026/2027

PURPOSE / AIM OF REPORT

The purpose of this report is to present the IDP & Budget Time Schedule of Key Deadlines for period 2026/27 financial year for Council's cognisance and approval.

BACKGROUND

Section 21 of the Local Government: Municipal Finance Management Act (Act No. 56 of 2003) (MFMA), read in conjunction with section 28 of the Local Government: Municipal Systems Act (MSA) (Act No. 32 of 2000), requires the mayor to at least 10 months before the start of the budget year, table in the municipal council a time schedule outlining key deadlines regarding the preparation, revision, finalising, tabling and approval of the annual budget and the integrated development plan (IDP).

DISCUSSION

When preparing the annual budget, the Municipality must –

The IDP & Budget Time Schedule for the 2026/27 financial year (Annexure A) is attached hereto.

1. Take into account the municipality's integrated development plan;
2. Revise the integrated development plan in terms of Section 34 of the Municipal Systems Act, taking into account realistic revenue and expenditure projections for future years;
3. Take into accounts the national Budget, the relevant Provincial Budget, the National Government's fiscal and macro-economic policy, the annual Division for Revenue Act and any agreements reached in the Budget forum, in terms of the Intergovernmental Fiscal Relations Act, No 97 of 1997.

The aim of the IDP & Budget Time Schedule is thus to ensure that:

1. The municipality approves the annual budget before the start of the budget year.

2. Legislative provisions in the Local Government Municipal Systems Act, No 44 of 2003 as amended and Local Government Municipal Finance Management Act, No 56 of 2003 for the publication of annual budgets and consultations on tabled budgets are adhered to.
3. The municipality's service delivery and budget implementation plan is approved by the mayor within 28 days after the approval of the budget.
4. The annual performance agreements as required in terms of Section 57 (1) (b) of the Municipal Systems Act for the Municipal Manager and all Senior Managers –
 - (a) comply with the Local Government: Municipal Finance Management Act in order to promote sound financial management;
 - (b) are linked to the measurable performance objectives approved with the budget and to the service delivery and budget implementation plan, and
 - (c) are concluded in accordance with section 57(2) of the Municipal Systems Act.

FINANCIAL IMPLICATIONS

None.

LEGAL IMPLICATIONS

In order to ensure certain minimum quality standards of the IDP and Budget process and a proper coordination between and within the spheres of Government, the preparation of the planning process is regulated by the Municipal Systems Act, No 32 of 2000 and Section 21(1)(b) of the Local Government: Municipal Finance Management Act (MFMA). The Acts specifies the following regarding the process:

Section 21(1)(b) of the Local Government: Municipal Finance Management Act (MFMA), 2003 (Act 56 of 2003) states that:

The mayor of a municipality must at least 10 months before the start of the budget year, table in the municipal council a time schedule outlining key deadlines for-

- *the preparation, tabling and approval of the annual budget;*
- *the annual review of the integrated development plan in terms of section 34 of the Municipal Systems Act.*
- *the tabling and adoption of any amendments to the integrated development plan and the budget related policies; and*
- *any consultative processes forming part of the processes referred to in subparagraphs (i), (ii) and (iii)*

Section 28 of Municipal Systems Act, No 32 of 2000 states

1. *Each Municipal council must adopt a process set out in writing to guide the planning, drafting, adoption and review of the IDP.*

- 8
2. *The Municipality must through appropriate mechanisms, processes and procedures established in terms of Chapter 4, consult the local community before adopting the process.*
 3. *A municipality must give notice to the local community of particulars of the process it intends to follow.*

RISK MANAGEMENT IMPLICATIONS

None.

RECOMMENDATION BY ITEM AUTHOR TO COUNCIL:

It is recommended that Council approves the IDP & Budget Time Schedule for the 2026/2027 financial year.

RESOLVED BY COUNCIL: 30 JULY 2026

After the Chairperson had given the Councillors an opportunity, and the item had been thoroughly discussed, on a proposal by Alderman LM de Bruyn and seconded by Councillor H Linnerts it was resolved as follows:

Council approves the IDP & Budget Time Schedule for the 2026/2027 financial year.

For finalization by the Acting Senior in the Office of IDP & Performance Management, Ms L Kilowan.

ITEM TITLE

C168/2026 OFFICE OF MUNICIPAL MANAGER: DEPARTMENT STRATEGIC AND IDP: ADOPTION OF AMENDMENT TO COUNCIL RESOLUTION SC04/2026: THE 2022-2027 FIVE-YEAR INTEGRATED DEVELOPMENT PLAN

[English version of the report is the original]

FILE NUMBER

15/1/5/1

PURPOSE / AIM OF REPORT

The purpose of this report is to obtain council approval to amend Council Resolution SC04/2026 in order for the recommendation of the MEC Local Government, to be incorporated to explicitly state that the IDP has been amended to incorporate the MSDP as a core component. 2022/2027 IDP has been reviewed and amended, taking the approval and implementation of the Financial Recovery Plan (FRP) and the approval of the Spatial Development Framework (SDF) into consideration. Council is satisfied with the strategic direction as contained in the IDP.

BACKGROUND

Section 34 of the Municipal Systems Act: **Annual review and Amendment of the Integrated Development Plan**, reads as follows:

A municipal council-

- (a) must review its integrated development plan-
 - (i) Annually in accordance with an assessment of its performance measures in terms of sec 41; and
 - (ii) To the extent that changing circumstances so demand; and
- (b) may amend its integrated development plan in accordance with a prescribed process.

The Annual Performance Report and Annual Report should serve as the mechanism that satisfies sub regulation (i)

During recent engagements with provincial treasury a new view was taken on a "reviewed IDP". This will be further addressed under discussion.

Regulation 3 of Local Government: Municipal Planning and Performance Management Regulations of 2001 states:

3. (1)- Only a member or committee of a municipal council may introduce a proposal for amending the municipality's integrated development plan in the council.
- (2) Any process for amending a municipality's integrated development plan must be-
 - (a) accompanied by a memorandum setting out the reasons for the proposal; and
 - (b) aligned with the framework adopted in terms of section 27 of the Act.
- (3) An amendment to a municipal's integrated development plan is adopted by a decision taken by a municipal council in accordance with the rules and orders of the council.
- (4) No amendment to a municipality's integrated development plan may be adopted by a municipal council unless-
 - (a) all the members of the council have been given reasonable notice;
 - (b) the proposed amendment has been published for public comment for a period of at least 21 days in a manner that allows the public an opportunity to make representations with regards to the proposed amendment;
 - (c) the municipality if it is a district municipality has complied with sub-regulation (5); and
 - (d) the municipality; if it is a local municipality; has complied with sub-regulation 6
- (5) A district municipality that considers an amendment to its integrated development plan must-
 - (a) consult all the local municipalities in the area of the district municipality on the proposed amendment; and
 - (b) take all comments submitted to it by the local municipalities in that area into account before it takes a final decision on the proposed amendment.
- (6) A local municipality that considers an amendment to its integrated development plan must-
 - (a) consult the district municipality in whose area it falls on the proposed amendment; and
 - (b) take all comments submitted to it by the district municipality into account before it takes a final decision on the proposed amendment.

DISCUSSION

On 28 May 2026, Council Resolved as follows:

After the Chairperson has given the Councillors an opportunity, and the item had been thoroughly discussed, on a proposal by Alderman DA Appel and seconded by Alderman S Federicks, it was resolved as follows:

1. **Council approves the Final Amendments to the IDP 2022/27 in terms of Section 34 of the MSA, and which is reflected under "Discussion" of this report with the following addition on Page 213:**

Ward 2:

Bereaville – New Pathway giving access from Church Street to Long Street with a bridge crossing over a river stream
Boschmanskloof – New bridge crossing over the Scholtz River in Vlei Avenue to Protea Avenue

2. **Council notes the Memorandum setting out the reasons for the amendment and the process which was followed.**
3. **Council is satisfied that all legislative requirements have been met.**
4. **Council note that copies of the Draft Amended IDP 2022/2027 were made public in accordance with the legislative framework and guidelines.**
5. **Council note that copies of the Draft Amended IDP 2022/2027 were circulated to all required organs of state.**
6. **Council note that the draft Amended IDP 2022/2027 was advertised for public comment for period of not less than 28 days.**
7. **Council note that all comments received relating to the Final Draft Amended IDP was presented to the Budget Steering Committee on 19 May 2026.**
8. **Council notes that the above-mentioned process and direction have already been workshopped with Provincial Treasury who in turn will workshop with Municipal Managers and Mayors.**
9. **Council notes that the Final Amended IDP 2022/27 will be published for Public Information**
10. **Council notes that the Final Amended IDP 2022/27 will be submitted to Provincial Directorate Integrated Development Planning and the Overberg District Municipality**

After the Adoption of the IDP for 2026/2027, the approved document was forwarded to the office of the MEC Local Government in terms of Legislation. On 26 June 2026, the MEC responded as per the Attached letter whereby the MEC recommended that the Council Resolution explicitly state that the IDP has been amended to incorporate the MSDF as a core component. While it is understood that the Council intended to adopt the MSDF as part of the amend IDP, it is recommend that the Council Resolution be amended to explicitly state that the MSDF has been adopted as a core component of the IDP to ensure alignment between the Resolution and the structure of the adopted IDP and to enhance legal certainty as to the status of the MSDF.

FINANCIAL IMPLICATION

Not applicable.

LEGAL RESPONSIBILITY

Section 25, 34, 35 of the Municipal Systems Act.

RISK MANAGEMENT IMPLICATION

Not applicable.

RECOMMENDATION BY ITEM AUTHOR TO COUNCIL:

It is recommended:

1. That Council approves the Final Amendments to the IDP 2022/27 in terms of Section 34 of the MSA, and which is reflected under "Discussion" of this report with the following addition on Page 213:

Ward 2:

Bereaville – New Pathway giving access from Church Street to Long Street with a bridge crossing over a river stream

Boschmanskloof – New bridge crossing over the Scholtz River in Vlei Avenue to Protea Avenue

2. That the Theewaterskloof Integrated Development Plan (IDP) 2022 – 2027, be amended to adopt the Theewaterskloof SDF (2024 - 2029) as core component of the IDP, in terms of the Municipal Systems Act (Act 32 of 2000).
3. That Council notes the Memorandum setting out the reasons for the amendment and the process which was followed.
4. That Council is satisfied that all legislative requirements have been met.
5. That Council note that copies of the Draft Amended IDP 2022/2027 were made public in accordance with the legislative framework and guidelines.

6. That Council note that copies of the Draft Amended IDP 2022/2027 were circulated to all required organs of state.
7. That Council note that the draft Amended IDP 2022/2027 was advertised for public comment for period of not less than 28 days.
8. That Council note that all comments received relating to the Final Draft Amended IDP were presented to the Budget Steering Committee on 19 May 2026.
9. That Council notes that the above-mentioned process and direction will be workshopped with Provincial Treasury who in turn will workshop with Municipal Managers and Mayors.
10. That Council notes that the Final Amended IDP 2022/27 will be published for Public Information
11. That Council notes that the Final Amended IDP 2022/27 will be submitted to Provincial Directorate Integrated Development Planning and the Overberg District Municipality.

RESOLVED BY COUNCIL: 30 JULY 2026

After the Chairperson had given the Councillors an opportunity, and the item had been thoroughly discussed, on a proposal by Alderman S Fredericks and seconded by Alderman C Wood it was resolved as follows:

1. Council approves the Final Amendments to the IDP 2022/27 in terms of Section 34 of the MSA, and which is reflected under "Discussion" of this report with the following addition on Page 213:

Ward 2:

Bereaville – New Pathway giving access from Church Street to Long Street with a bridge crossing over a river stream

Boschmanskloof – New bridge crossing over the Scholtz River in Vlei Avenue to Protea Avenue

2. That the Theewaterskloof Integrated Development Plan (IDP) 2022 – 2027, be amended to adopt the Theewaterskloof SDF (2024 - 2029) as core component of the IDP, in terms of the Municipal Systems Act (Act 32 of 2000).
3. Council noted the Memorandum setting out the reasons for the amendment and the process which was followed.
4. Council is satisfied that all legislative requirements have been met.

5. Council noted that copies of the Draft Amended IDP 2022/2027 were made public in accordance with the legislative framework and guidelines.
6. Council noted that copies of the Draft Amended IDP 2022/2027 were circulated to all required organs of state.
7. Council noted that the draft Amended IDP 2022/2027 was advertised for public comment for period of not less than 28 days.
8. Council noted that all comments received relating to the Final Draft Amended IDP were presented to the Budget Steering Committee on 19 May 2026.
9. Council noted that the above-mentioned process and direction will be workshopped with Provincial Treasury who in turn will workshop with Municipal Managers and Mayors.
10. Council noted that the Final Amended IDP 2022/27 will be published for Public Information
11. Council noted that the Final Amended IDP 2022/27 will be submitted to Provincial Directorate Integrated Development Planning and the Overberg District Municipality.

*For finalization by the Acting Senior in the Office of IDP & Performance Management,
Ms L Kilowan.*

ITEM TITLE

**C169/2026 OFFICE OF THE MUNICIPAL MANAGER: DEPARTMENT
IDP/PERFORMANCE MANAGEMENT: SIGNED PERFORMANCE
AGREEMENTS OF SECTION 54A AND 56 APPOINTEES FOR
2026/27A AND THE 2026/27 SDBIP**

[English version of the report is the original]

FILE NUMBER

4/1/3

PURPOSE OF REPORT

The purpose of this report is for Council to note the signed performance agreements of the Section 54A (Municipal Manager) and 56 (Directors) appointees for the 2026/27 financial year and the 2026/27 financial year SDBIP.

BACKGROUND

Section 53 (3)(b) of the Local Government: Municipal Finance Management Act, 2003 states "The Mayor must ensure-

- b. that the performance agreements of the municipal manager, senior managers and any other categories of officials as may be prescribed, are made public no later than 14 days after the approval of the municipality's service delivery and budget implementation plan. Copies of such performance agreements must be submitted to the council and the MEC for local government in the province."

Section 53(1)(c) (ii) of the Municipal Finance Management Act No 56 of 2003 states:

"The Mayor of a municipality must-

(c)take all reasonable steps to ensure-

- (ii) that the municipality's service delivery and budget implementation plan is approved by the mayor within 28 days after the approval of the budget"

Section 53(3) (a) of the Municipal Finance Management Act No 56 of 2003 states:

"The Mayor must ensure-

- a. that the revenue and expenditure projections for each month and the service delivery targets and performance indicators for each quarter, as set out in the service delivery and budget implementation plan, are made public no later than 14 days after the approval of the service delivery and budget implementation plan."

The said performance agreements and Top Layer SDBIP are attached for Council's notification.

DISCUSSION

The respective Section 54A and 56 appointees were involved in the drafting and subsequent signing of their performance agreements.

The SDBIP was signed on 11 June 2026, by the Mayor and Municipal Manager.

FINANCIAL IMPLICATIONS (ITEM AUTHOR)

The financial implication is unknown at this stage, potential financial implications could occur, should performance bonuses be paid, depending on the performance of the respective individuals.

LEGAL IMPLICATIONS (ITEM AUTHOR)

Section 53(3)(b) of the Local Government: Municipal Finance Management Act, 2003 (56 of 2003) [MFMA]

Section 53(3)(a) of the Local Government: Municipal Finance Management Act, 2003 (56 of 2003) [MFMA]

Section 53(1)(c)(ii) of the Local Government: Municipal Finance Management Act, 2003 (56 of 2003) [MFMA]

RISK MANAGEMENT IMPLICATION (ITEM AUTHOR)

None.

RECOMMENDATION BY ITEM AUTHOR TO COUNCIL:

It is recommended:

1. That the signed performance agreements of the Section 54A and 56 appointees for 2026/27 be noted as well as the 2026/27 SDBIP.
2. That the municipality complied with all legislative requirements.

RESOLVED BY COUNCIL: 30 JULY 2026

After the Chairperson had given the Councillors an opportunity, and the item had been thoroughly discussed, on a proposal by Alderman S Fredericks and seconded by Councillor C Cloete it was resolved as follows:

1. Council noted the signed performance agreements of the Section 54A and 56 appointees for 2026/27 as well as the 2026/27 SDBIP.

2. Council noted that the municipality complied with all legislative requirements.

*For finalization by the Acting Senior in the Office of IDP & Performance Management,
Ms L Kilowan.*

ITEM TITLE**C170/2026 FRAUD AND RISK MANAGEMENT COMMITTEE: REVIEW OF STRATEGIC RISK REGISTER FOR 2025/2026***[English version of the report is the original]***FILE NUMBER**

5/14/2/4

PURPOSE OF REPORT

To present the Strategic Risk Register for the 2025/2026 financial year for review and discussion, and to obtain endorsement from the Committee prior to submission to the Performance and Audit Committee and Council.

BACKGROUND

As part of the annual risk management process, the Risk Management Unit, in collaboration with senior management and departmental heads, reviewed and updated the municipality's strategic risks for the 2025/2026 financial year. The review considered:

- i. The alignment of risks to the strategic objectives and IDP priorities
- ii. The municipal environment, including governance, finance, service delivery, and regulatory compliance
- iii. Results of internal and external audit findings
- iv. Risks from the previous financial year that remain unresolved or have evolved

DISCUSSION**Summary of the Strategic Risk Register**

1. Total strategic risks identified: 16
2. Risks rated as "Very High" (Residual): 16
3. New strategic risks introduced: 3
4. Risks removed or merged: 3 risks have been merged into one risk that is sitting under Financial Services directorate as a Strategic risk for 2025/2026 Financial year

Top Strategic Risks include:

1. Inability to achieve financial recovery targets (linked to FRP)
2. Delays in infrastructure project implementation
3. ICT system vulnerabilities and cybersecurity threats
4. Non-compliance with legislative and regulatory frameworks
5. Weaknesses in institutional capacity (e.g., unfilled critical post)

COMMENTS FROM THE DIRECTORATE CORPORATE SERVICES

Supported.

COMMENTS FROM THE DEPARTMENT ELECTRICAL SERVICES

None.

COMMENTS FROM THE DIRECTORATE ECONOMIC DEVELOPMENT AND PLANNING (HUMAN SETTLEMENT)

Item supported.

COMMENTS FROM THE DIRECTORATE ECONOMIC DEVELOPMENT AND PLANNING

None.

COMMENTS FROM THE DIRECTORATE COMMUNITY SERVICES (OPERATIONAL)

That the Strategic Risk Register for the 2025/2026 financial year be aligned to Section 139 and the Financial Recovery Plan.

FINANCIAL IMPLICATIONS (ITEM AUTHOR)

None.

LEGAL IMPLICATIONS (ITEM AUTHOR)

None.

COMMENTS FROM INTERNAL AUDIT

No comments.

RISK MANAGEMENT IMPLICATION (ITEM AUTHOR)

None.

COMMENTS FROM LEGAL SERVICES

The item and recommendation are supported.

RECOMMENDATION BY ITEM AUTHOR:

It is recommended:

1. That FARMCO reviews and notes the Strategic Risk Register for 2025/2026.
2. That the Committee endorses the register for submission to the Performance and Audit Committee and to the Council for noting.
3. That continuous monitoring of strategic risks be prioritized through quarterly reporting.

RECOMMENDATION FROM THE FRAUD AND RISK MANAGEMENT COMMITTEE TO THE PERFORMANCE- AND AUDIT COMMITTEE: 01 APRIL 2026

1. The Fraud and Risk Management Committee reviews and notes the Strategic Risk Register for 2025/2026.
2. The Fraud and Risk Management Committee resolved as follows:
 - 2.1 Prioritisation of Strategic Risks that Council mandates Management to prioritise all identified top strategic risks, with specific focus on the inability to achieve financial recovery targets, and to ensure that mitigation measures are actively implemented and monitored.
 - 2.2 Progress Reporting and Accountability:

That the Municipal Manager submit a detailed progress report at the next Fraud and Risk Management Committee meeting, clearly indicating:

 - Actions taken to address each identified strategic risk.
 - Measurable progress achieved to date.
 - Reasons for delays or lack of progress; and
 - Responsible directorates for each risk area.
 - 2.3 That the Municipal Manager investigate and report on the lack of assistance from various directorates to the Risk Management function and take appropriate corrective action where non-compliance or lack of cooperation is identified.
 - 2.4 That Management provide a comprehensive status update on the following key risks:
 - Institutional performance, governance, and strategic direction.
 - Public trust in municipal systems and processes,
 - Financial recovery targets,
 - Aging infrastructure; and
 - Economic growth, job creation, and revenue collection.

2.5 Improvement of Risk Reporting:

That Risk Management reports be enhanced to include clear, measurable indicators of progress, as well as tangible outcomes, to avoid repeated reporting of unchanged or stagnant items.

2.6 That the current quarterly Risk Management meetings be reviewed to assess their effectiveness, and that alternative or additional mechanisms be implemented to ensure improved progress and accountability.

2.7 That Management urgently assess the capacity of the Risk Management Department and submit a report with recommendations to adequately resource the unit, including staffing requirements, to ensure effective risk management and to mitigate potential audit findings.

- 3. The Fraud and Risk Management Committee endorsed the register and recommended submission to the Performance and Audit Committee and to the Council for noting.**
- 4. The Fraud and Risk Management Committee recommended that continuous monitoring of strategic risks be prioritized through quarterly reporting.**

RECOMMENDATION BY THE PERFORMANCE- AND AUDIT COMMITTEE TO COUNCIL: 12 JUNE 2026

- 1. The Performance- And Audit Committee noted the Strategic Risk Register for 2025/2026.**
- 2. It is recommended that Council noted the Strategic Risk Register for 2025/2026.**

RECOMMENDATION TO COUNCIL:

It is recommended that Council noted the Strategic Risk Register for 2025/2026.

RESOLVED BY COUNCIL: 30 JULY 2026

After the Chairperson had given the Councillors an opportunity, and the item had been thoroughly discussed, on a proposal by Alderman S Fredericks and seconded by Councillor M Gana it was resolved as follows:

Council noted the Strategic Risk Register for 2025/2026.

For finalization by the Risk Officer, Ms. N Dayeni.

ITEM TITLE**C171/2026 FRAUD AND RISK MANAGEMENT COMMITTEE: REVIEW OF OPERATIONAL RISK REGISTER FOR 2025-2026**

[English version of the report is the original]

FILE NUMBER

5/14/2/4

PURPOSE OF REPORT

To present the draft Operational Risk Register for the 2025/2026 financial year for review, discussion, and endorsement by the Committee.

BACKGROUND

The Risk Management Unit conducted a review and update of operational risks in collaboration with heads of departments, managers, and risk champions. Operational risks are linked to day-to-day processes, systems, people, and compliance requirements within each directorate and are assessed to ensure continuous service delivery and compliance.

The register reflects:

1. Key risks faced at departmental level
2. Updates from previous year's risk reviews
3. Alignment with internal control weaknesses, audit findings, and performance issues

DISCUSSION

Summary of the Operational Risk Register

- Total operational risks identified: 62
- New operational risks: 12
- Risks resolved and removed: 0 (risk ratings were reviewed)
- Risk categories: [e.g., Human Resources, SCM, ICT, Infrastructure, Compliance, Revenue Management]

COMMENTS FROM THE OFFICE OF THE MUNICIPAL MANAGER

Supported.

COMMENTS FROM THE DIRECTORATE CORPORATE SERVICES

Supported.

COMMENTS FROM THE DEPARTMENT ELECTRICAL SERVICES

None.

COMMENTS FROM THE DIRECTORATE ECONOMIC DEVELOPMENT AND PLANNING (HUMAN SETTLEMENT)

Item noted and supported.

COMMENTS FROM THE DIRECTORATE ECONOMIC DEVELOPMENT AND PLANNING

None.

COMMENTS FROM THE DIRECTORATE COMMUNITY SERVICES (OPERATIONAL)

That the Operational Risk Register for the 2025/2026 financial year be aligned to Section 139 and the Financial Recovery Plan.

FINANCIAL IMPLICATIONS (ITEM AUTHOR)

None.

LEGAL IMPLICATIONS (ITEM AUTHOR)

None.

COMMENTS FROM INTERNAL AUDIT

No comments.

RISK MANAGEMENT IMPLICATION (ITEM AUTHOR)

None.

COMMENTS FROM LEGAL SERVICES

The recommendation is supported.

RECOMMENDATION BY ITEM AUTHOR:

It is recommended:

1. That the Committee reviews and endorses the Operational Risk Register for 2025/2026.
2. That departments be tasked to monitor and report on their risk mitigation progress quarterly.
3. That the register be referred to Performance and Audit Committee for oversight.
4. That the register be referred to Council for noting.

RECOMMENDATION FROM THE FRAUD AND RISK MANAGEMENT COMMITTEE TO THE PERFORMANCE- AND AUDIT COMMITTEE: 01 APRIL 2026

1. The Fraud and Risk Management Committee reviews and endorses the Operational Risk Register for 2025/2026.
2. The Fraud and Risk Management Committee resolved that increased effort be directed towards the effective mitigation, resolution, and removal of identified risks, and that Management ensure that appropriate actions are implemented to address these risks timeously.
3. The Fraud and Risk Management Committee resolved that all departments be tasked to monitor and report on their risk mitigation progress quarterly.

It is recommended:

4. That the register be referred to Performance and Audit Committee for oversight.
5. That the register be referred to Council for noting.

RECOMMENDATION BY THE PERFORMANCE- AND AUDIT COMMITTEE TO COUNCIL: 12 JUNE 2026

1. The Performance- And Audit Committee noted the Operational Risk Register for 2025/2026.
2. It is recommended that Council noted the Operational Risk Register for 2025/2026.

RECOMMENDATION TO COUNCIL:

It is recommended that Council noted the Operational Risk Register for 2025/2026.

RESOLVED BY COUNCIL: 30 JULY 2026

After the Chairperson had given the Councillors an opportunity, and the item had been thoroughly discussed, it was unanimously resolved as follows:

Council noted the Operational Risk Register for 2025/2026.

For finalization by the Risk Officer, Ms. N Dayeni.

ITEM TITLE

C172/2026 FRAUD AND RISK MANAGEMENT COMMITTEE: REVIEW OF FRAUD RISK REGISTER FOR 2025 - 2026

[English version of the report is the original]

FILE NUMBER

5/14/2/4

PURPOSE OF REPORT

To present the updated Fraud Risk Register for the 2025/2026 financial year for review and endorsement, and to strengthen the municipality's fraud prevention and detection efforts in line with the Fraud Prevention Plan.

BACKGROUND

The Risk Management Unit, in collaboration with Internal Audit and departmental representatives, reviewed and updated the municipality's Fraud Risk Register to reflect emerging fraud threats, audit findings, and internal control weaknesses. The register forms part of the broader fraud prevention strategy, and its regular review is a requirement of National Treasury's risk management framework.

DISCUSSION

ATTACHED FRAUD RISK REGISTER FOR 2025/2026 FINANCIAL YEAR

Summary of the Fraud Risk Register

1. Total fraud risks identified: 12
2. High residual fraud risks: 12

COMMENTS FROM THE OFFICE OF THE MUNICIPAL MANAGER

Supported.

COMMENTS FROM THE DIRECTORATE CORPORATE SERVICES

Supported.

COMMENTS FROM THE DEPARTMENT ELECTRICAL SERVICES

None.

COMMENTS FROM THE DIRECTORATE ECONOMIC DEVELOPMENT AND PLANNING (HUMAN SETTLEMENT)

Noted.

COMMENTS FROM THE DIRECTORATE ECONOMIC DEVELOPMENT AND PLANNING

None.

COMMENTS FROM THE DIRECTORATE COMMUNITY SERVICES (OPERATIONAL)

That the Municipal Manager establish an Operation Clean Audit (OPCAR) committee governance structure as launched in 2009 to ensure that the municipality achieve clean, unqualified audit opinions by improving financial management, governance, and internal controls, aiming to curb corruption. That the initiative must be focused on addressing negative audit outcomes and strengthening accountability.

FINANCIAL IMPLICATIONS (ITEM AUTHOR)

None.

LEGAL IMPLICATIONS (ITEM AUTHOR)

None.

COMMENTS FROM INTERNAL AUDIT

No comments.

RISK MANAGEMENT IMPLICATION (ITEM AUTHOR)

None.

COMMENTS FROM LEGAL SERVICES

The recommendation is supported.

RECOMMENDATION BY ITEM AUTHOR:

It is recommended:

1. That the Committee reviews and endorses the 2025/2026 Fraud Risk Register.

2. That the Fraud Risk Register be referred to Performance and Audit Committee for oversight.
3. That the Fraud Risk Register be referred to Council for approval.

**RECOMMENDATION FROM THE FRAUD AND RISK MANAGEMENT COMMITTEE
TO THE PERFORMANCE- AND AUDIT COMMITTEE: 01 APRIL 2026**

1. The Fraud and Risk Management Committee reviews and endorses the 2025/2026 Fraud Risk Register.
2. The Fraud and Risk Committee requested the acting Municipal Manager, Mr GW Hermanus, to request the OPCA minutes to strengthen oversight and ensure proper monitoring of governance and risk-related matters.
3. The Fraud and Risk Management Committee resolved that all Directors should give proper input and comments on the agenda-items.
4. The Fraud and Risk Management Committee resolved that the Fraud Risk Register for the 2025/2026 financial year be reviewed and submitted on a monthly basis, and that a report be presented quarterly in accordance with reporting requirements.

It is recommended:

5. That the Fraud Risk Register be referred to Performance and Audit Committee for oversight.
6. That the Fraud Risk Register be referred to Council for approval.

**RECOMMENDATION BY THE PERFORMANCE- AND AUDIT COMMITTEE TO
COUNCIL: 12 JUNE 2026**

1. The Performance- and Audit Committee noted the Fraud Risk Register.
2. It is recommended that the Fraud Risk Register be referred to Council for approval.

RECOMMENDATION TO COUNCIL:

It is recommended that Council approves the Fraud Risk Register.

RESOLVED BY COUNCIL: 30 JULY 2026

After the Chairperson had given the Councillors an opportunity, and the item had been thoroughly discussed, on a proposal by Alderman S Fredericks and seconded by Councillor H Linnerts it was resolved as follows:

Council approves the Fraud Risk Register.

For finalization by the Risk Officer, Ms. N Dayeni.

ITEM TITLE

**C173/2026 FRAUD AND RISK MANAGEMENT COMMITTEE: RISK
MANAGEMENT IMPLEMENTATION PLAN 2025/2026**

[English version of the report is the original]

FILE NUMBER

5/14/2/3

PURPOSE OF REPORT

To provide the Committee with the Risk Management Implementation Plan for the first quarter of 2025/2026.

BACKGROUND

It is the responsibility of the Committee to review and approve the implementation of the plan on annual basis and monitor progress periodically.

DISCUSSION

ATTACHED

- Risk Management Implementation Plan 2025/2026.

COMMENTS FROM THE OFFICE OF THE MUNICIPAL MANAGER

Supported.

COMMENTS FROM THE DIRECTORATE CORPORATE SERVICES

Supported.

COMMENTS FROM THE DEPARTMENT ELECTRICAL SERVICES

None.

**COMMENTS FROM THE DIRECTORATE ECONOMIC DEVELOPMENT AND
PLANNING (HUMAN SETTLEMENT)**

Noted.

**COMMENTS FROM THE DIRECTORATE ECONOMIC DEVELOPMENT AND
PLANNING**

None.

**COMMENTS FROM THE DIRECTORATE COMMUNITY SERVICES
(OPERATIONAL)**

Supported.

FINANCIAL IMPLICATIONS (ITEM AUTHOR)

None.

LEGAL IMPLICATIONS (ITEM AUTHOR)

None.

COMMENTS FROM INTERNAL AUDIT

It is recommended to add more information in the "status" column. For example, those that state "partially complete" could indicate what has been completed and what is still outstanding.

RISK MANAGEMENT IMPLICATION (ITEM AUTHOR)

None.

COMMENTS FROM LEGAL SERVICES

The item and recommendation is supported.

RECOMMENDATION BY ITEM AUTHOR:

It is recommended:

1. That the Committee, according to its responsibility, review and approve the Risk Management Implementation Plan and monitor progress periodically.
2. That the Risk Management Implementation Plan for 2025-2026 be referred to Performance and Audit Committee for oversight.
3. That the Risk Management Implementation Plan for the 2025-2026 be referred to Council for noting.

**RECOMMENDATION FROM THE FRAUD AND RISK MANAGEMENT COMMITTEE
TO THE PERFORMANCE- AND AUDIT COMMITTEE: 01 APRIL 2026**

1. The Fraud and Risk Committee, according to its responsibilities, reviews and approves the Risk Management Implementation Plan and will monitor progress periodically.

2. The Fraud and Risk Management Committee resolved that all Directorates must provide substantive and meaningful comments on Risk Management agenda items, and that sufficient time be allocated for proper consideration of these items. Furthermore, that the date on which reports are circulated to Directors for input be clearly indicated, and that Risk Management not be treated as a mere compliance or “tick-box” exercise, but as a critical governance function requiring serious attention.
3. The Fraud and Risk Management Committee recommended that the Risk Management Implementation Plan for 2025-2026 be referred to Performance and Audit Committee for oversight.
4. The Fraud and Risk Management Committee recommended that the Risk Management Implementation Plan for the 2025-2026 be referred to Council for noting.

RECOMMENDATION BY THE PERFORMANCE- AND AUDIT COMMITTEE TO COUNCIL: 12 JUNE 2026

1. The Performance- and Audit Committee noted the Risk Management Implementation Plan for 2025-2026.
2. It is recommended that the Risk Management Implementation Plan for 2025-2026 be referred to Council for noting.

RECOMMENDATION TO COUNCIL:

It is recommended that Council noted the Risk Management Implementation Plan for 2025/2026.

RESOLVED BY COUNCIL: 30 JULY 2026

After the Chairperson had given the Councillors an opportunity, and the item had been thoroughly discussed, on a proposal by Alderman S Fredericks and seconded by Councillor H Linnerts it was resolved as follows:

Council noted the Risk Management Implementation Plan for 2025/2026.

For finalization by the Risk Officer, Ms. N Dayeni.

ITEM HEADING

**C174/2026 COMMUNITY SERVICES: BLUE DEAL SOUTH AFRICA –
THEEWATERSKLOOF PARTNERSHIP**

[English version of the report is the original]

FILE NUMBER

16/5/R

PURPOSE / AIM OF REPORT

To present to the Mayoral Committee a consolidated summary of the agreements, memoranda of understanding, and partnership instruments governing the Blue Deal South Africa – Theewaterskloof Project, and to recommend that Council notes the contents and approves the formal adoption and continued implementation of these agreements.

The report further provides an update on the institutional leadership and coordination arrangements, confirming the appointment of Mr Wilfred Schrevian Evan Solomons-Johannes, Director: Community Services, as the Municipal Champion and Coordinator for the Blue Deal Project.

BACKGROUND

The Theewaterskloof Municipality is a regional implementation partner under the Dutch–South African Blue Deal Programme (2018–2030). The Municipality participates in the Breede-Olifants Catchment Management Area Blue Deal Project, focusing on diffuse pollution reduction, community-based environmental stewardship, and integrated water resources management in Grabouw and Villiersdorp.

On 24 April 2026, the Municipality formally communicated to the Department of Water and Sanitation (DWS) that, in order to strengthen institutional alignment and accountability, Mr Wilfred Schrevian Evan Solomons-Johannes, Director: Community Services, will assume the municipal leadership role for the Blue Deal Project. He will be supported by Directors and senior managers across relevant functional areas.

This arrangement ensures improved coordination, clearer accountability, and strengthened reporting mechanisms, including quarterly progress reporting to Municipal Management.

That the Municipal Manager ensures effective cross-directorate coordination under the leadership of the Director: Community Services in order to strengthen reporting, monitoring, and accountability mechanisms, and compliance with all governance, legal, and financial requirements.

DISCUSSION

1. SUMMARY OF AGREEMENTS

1.1. Dutch Blue Deal and South African Partnership Declaration (2020)

National framework establishing the partnership between DWS and the Dutch Water Authorities. It outlines the global Blue Deal goal of improving water security for **20 million people in 40 catchments by 2030**, and identifies South African priority catchments, including the Breede-Olifants WMA.

1.2. Regional Memorandum of Understanding – Theewaterskloof Project (2023)

The core operational agreement between BOCMA, DWA, TWK, and DWS Western Cape. It governs implementation of the Villiersdorp and Grabouw diffuse pollution projects, establishes governance structures, and remains valid until **31 December 2030**.

1.3. Letter of Intent: Inclusion of ChangeMakersHub PBO (2025)

Confirms the intention to include ChangeMakersHub PBO as an implementation partner under the Regional MoU, subject to PMU ratification. The organisation leads environmental education, youth mobilisation, and community awareness programmes.

1.4. Memorandum of Agreement: Water Research Commission & TWK (2023–2025)

Agreement enabling the demonstration of innovative sanitation technologies under the WRC's SASTEP programme. TWK provides sites and community liaison; WRC installs and evaluates non-sewered sanitation systems.

1.5. “Seedlings of Hope” Declaration (2023)

A values-based commitment affirming the Ubuntu-driven, community-enrolment approach guiding the Theewaterskloof Blue Deal Project.

1.6. Management Presentation: Blue Deal & EcoChangeMakers Partnership (2026)

Internal briefing outlining the youth-led, community-driven model supporting Blue Deal implementation, aligned with the Municipality's FRP context.

2. SUMMARY OF ALL ATTACHMENTS

DOCUMENT	SUMMARY
Blue Deal RSA/Dutch Declaration (2020)	National partnership framework.
Regional MoU – Theewaterskloof (2023)	Core operational agreement until 2030.
LOI – ChangeMakersHub (2025)	Adds ChangeMakersHub as implementation partner.
WRC–TWK MoA (2023)	Sanitation technology demonstration partnership.
Seedlings of Hope Declaration (2023)	Values-based community approach.
Management Presentation (2026)	Internal alignment on youth-led model.
Letter to DWS (24 April 2026)	Confirms Director: Community Services as Municipal Champion and Coordinator.

3. UPDATED INSTITUTIONAL ARRANGEMENTS

Based on the correspondence dated 24 April 2026, the Municipality has formally designated Mr Wilfred Schrevian Evan Solomons-Johannes the Director: Community Services as the Municipal Champion and Coordinator for the Blue Deal Theewaterskloof Project.

His responsibilities include:

- Leading municipal coordination across all directorates.
- Serving as the primary point of engagement with DWS, DWA, BOCMA, WRC, and ChangeMakersHub.
- Ensuring alignment with municipal strategic objectives and the Financial Recovery Plan.
- Overseeing quarterly progress reporting to Municipal Management.
- Ensuring compliance with the Regional MoU and related agreements.

This leadership arrangement strengthens institutional coherence and ensures continuity of implementation.

FINANCIAL IMPLICATIONS (ITEM AUTHOR)

- No immediate financial obligations outside approved budgets.
- External partners provide technical and financial support.
- Any future commitments will follow MFMA processes

LEGAL IMPLICATIONS (ITEM AUTHOR)

- Agreements do not create unfunded mandates.
- TWK retains autonomy under the Municipal Systems Act and Water Services Act.
- All agreements align with cooperative governance principles.

RISK MANAGEMENT IMPLICATION (ITEM AUTHOR)

Not applicable.

RECOMMENDATION BY ITEM AUTHOR:

It is recommended:

1. That the contents of the report and the summaries of all agreements governing the Blue Deal Theewaterskloof Project BE NOTED.
2. That the updated institutional arrangement communicated to DWS on 24 April 2026, confirming Mr Wilfred Schrevian Evan Solomons-Johannes, Director: Community Services, as the Municipal Champion and Coordinator for the Blue Deal Project BE NOTED.
3. That the Municipality's continued participation in the Blue Deal South Africa Programme BE APPROVED.
4. That the formal adoption and implementation of the Regional MoU (2023) BE APPROVED.
5. That the inclusion of ChangeMakersHub PBO as an implementation partner, subject to PMU ratification, BE APPROVED.
6. That the execution of obligations arising from the WRC–TWK MoA (2023) BE APPROVED.
7. That the updated institutional leadership arrangement designating the Director: Community Services as the Municipal Champion and Coordinator BE NOTED.
8. That the requirement for quarterly progress reporting to Municipal Management and Council structures BE NOTED.

RECOMMENDATION BY THE EMC TO COUNCIL: 21 JULY 2026

After the Chairperson had given the Councillors an opportunity, and the item had been thoroughly discussed, on a proposal by Councillor Y van Tonder and seconded by Alderman M Plato-Mentoor it was recommended as follows:

1. That the contents of the report and the summaries of all agreements governing the Blue Deal Theewaterskloof Project BE NOTED.
2. That the updated institutional arrangement communicated to DWS on 24 April 2026, confirming Mr Wilfred Schrevian Evan Solomons-Johannes, Director: Community Services, as the Municipal Champion and Coordinator for the Blue Deal Project, as well as the Director: Technical and Infrastructure & Implementation Services as the secondi, BE NOTED.
3. That the Municipality's continued participation in the Blue Deal South Africa Programme BE APPROVED.
4. That the formal adoption and implementation of the Regional MoU (2023) BE APPROVED.
5. That the inclusion of ChangeMakersHub PBO as an implementation partner, subject to PMU ratification BE APPROVED.
6. That the execution of obligations arising from the WRC–TWK MoA (2023) BE APPROVED.
7. That the updated institutional leadership arrangement designating the Director: Community Services as the Municipal Champion and Coordinator BE NOTED.
8. That the requirement for quarterly progress reporting to Municipal Management and Council structures BE NOTED.

RECOMMENDATION TO COUNCIL:

It is recommended:

1. That the contents of the report and the summaries of all agreements governing the Blue Deal Theewaterskloof Project BE NOTED.
2. That the updated institutional arrangement communicated to DWS on 24 April 2026, confirming Mr Wilfred Schrevian Evan Solomons-Johannes, Director: Community Services, as the Municipal Champion and Coordinator for the Blue Deal Project, as well as the Director: Technical and Infrastructure & Implementation Services as the secondi, BE NOTED.
3. That the Municipality's continued participation in the Blue Deal South Africa Programme BE APPROVED.

4. That the formal adoption and implementation of the Regional MoU (2023) BE APPROVED.
5. That the inclusion of ChangeMakersHub PBO as an implementation partner, subject to PMU ratification BE APPROVED.
6. That the execution of obligations arising from the WRC–TWK MoA (2023) BE APPROVED.
7. That the updated institutional leadership arrangement designating the Director: Community Services as the Municipal Champion and Coordinator BE NOTED.
8. That the requirement for quarterly progress reporting to Municipal Management and Council structures BE NOTED.

RESOLVED BY COUNCIL: 30 JULY 2026

After the Chairperson had given the Councillors an opportunity, and the item had been thoroughly discussed, on a proposal by Alderman LM de Bruyn and seconded by Alderman S Fredericks it was resolved as follows:

1. Council noted the contents of the report and the summaries of all agreements governing the Blue Deal Theewaterskloof Project.
2. Council noted that the updated institutional arrangement communicated to DWS on 24 April 2026, confirming Mr Wilfred Schrevian Evan Solomons-Johannes, Director: Community Services, as the Municipal Champion and Coordinator for the Blue Deal Project, as well as the Director: Technical and Infrastructure & Implementation Services as the secondi.
3. Council approves the Municipality's continued participation in the Blue Deal South Africa Programme.
4. Council approves the formal adoption and implementation of the Regional MoU (2023).
5. Council approves the inclusion of ChangeMakersHub PBO as an implementation partner, subject to PMU ratification.
6. Council approves the execution of obligations arising from the WRC–TWK MoA (2023).
7. Council noted the updated institutional leadership arrangement designating the Director: Community Services as the Municipal Champion and Coordinator.
8. Council noted the requirement for quarterly progress reporting to Municipal Management and Council structures.

For finalization by the Director: Community Services, Mr WSE Solomons-Johannes.

ITEM TITLE

C175/2026 DIRECTORATE FINANCE: REPORTING ON PERFORMANCE OF CONTRACTORS: 4th QUARTER: APRIL, MAY, JUNE 2026

[English version of the report is the original]

FILE NUMBER

8/2/3/5/3

PURPOSE OF REPORT

To present a report to Council in terms of the contract and performance management of the Financial Departments contractors for the 4th Quarter period from April to June 2026.

BACKGROUND

S116 (2) of the Municipal Finance management Act (No.56 of 2003) states that: The accounting officer of a municipality or municipal entity must —

- (a) take all reasonable steps to ensure that a contract or agreement procured through" the supply chain management policy of the municipality of municipal entity is properly enforced;
- (b) monitor on a monthly basis the performance of the contract under the contract or agreement;
- (c) establish capacity in the administration of the municipality or municipal entity —
 - i. to assist the accounting officer in carrying out the duties set out in paragraphs (a) and (b); and
 - ii. to oversee the day-to-day management of the contract or agreement; and
- (d) regularly report to Council of the municipality or the board of directors of the entity, as may be appropriate, on the management of the contract or agreement and the performance of the contract.

DISCUSSION

Reporting pattern of the Financial Department:

Department:	April 26	May 26	June 26
Financial Services	Submitted	Submitted	Submitted

Please note that no major blockages occurred on contracts during this quarter.

Find attached checklists consisting of the summaries done for the various departments.

FINANCIAL IMPLICATIONS (ITEM AUTHOR)

Can be found in checklists attached as Annexure A. It can be costly to the municipality if reporting is not done correct.

LEGAL IMPLICATIONS (ITEM AUTHOR)

Chapter 8 Municipal Finance Management Act. 56 of 2003.

RISK MANAGEMENT IMPLICATION (ITEM AUTHOR)

Not applicable.

RECOMMENDATION BY ITEM AUTHOR:

It is recommended that Council takes cognisance of the report.

DISCUSSION DURING THE MEETING:

Mr. A. Riddles requested that the Chairperson of the Finance Portfolio Committee circulate correspondence to committee members inviting input on how contract reporting to the Council can be improved. The objective is to develop a more efficient and effective reporting approach through the Finance Portfolio Committee that will enhance councillors' oversight and governance of contractual matters.

RECOMMENDATION BY THE FINANCE COMMITTEE TO EMC: 21 JULY 2026

After the Chairperson had given the Councillors an opportunity, and the item had been thoroughly discussed, it was unanimously recommended as follows:

That Council takes cognisance of the report.

RECOMMENDATION BY THE EMC TO COUNCIL: 21 JULY 2026

After the Chairperson had given the Councillors an opportunity, and the item had been thoroughly discussed, it was unanimously recommended as follows:

That Council takes cognisance of the report.

RECOMMENDATION TO COUNCIL:

It is recommended that Council takes cognisance of the report.

RESOLVED BY COUNCIL: 30 JULY 2026

After the Chairperson had given the Councillors an opportunity, and the item had been thoroughly discussed, on a proposal by Councillor Y van Tonder and seconded by Councillor C Cloete it was resolved as follows:

Council takes cognisance of the report.

For finalization by the Acting Director: Finance, Mr A Riddles.

ITEM TITLE

C176/2026 DIRECTORATE FINANCE: WITHDRAWALS FROM MUNICIPAL BANK ACCOUNTS: APRIL – JUNE 2026

[English version of the report is the original]

FILE NUMBER

5/15/R

PURPOSE OF REPORT

To report on specific withdrawal from municipal bank account in terms of the Local Government: Municipal Finance Management Act, 2003.

BACKGROUND

As per attached.

DISCUSSION

A consolidated list of withdrawals in terms of Section 11(1)(b) to (j) of the Local Government: Municipal Financial Management Act, 2003, during the quarter ending March 2026, is attached hereto.

The following information is supplementary to the list of withdrawals:

Section 11(1) (b): Expenditures that were authorised in terms of Section 26(4)

No withdrawals

Section 11(1) (c): Unforeseeable and unavoidable expenditures

No withdrawals

Section 11(1) (d): Withdrawals in respect of Trust, and so forth

No withdrawals

Section 11(1) (e): Overpayment of monies received on behalf of a person or state body

Withdrawals were made for conversion of drivers' licenses and CPA motor license monies. Complete details can be found on the list of withdrawals.

Section 11(1) (f): Monies erroneously deposited into bank account

No withdrawals

Section 11(1) (g): Guarantees, sureties and security deposits refunded

No withdrawals

Section 11(1) (h): Cash management and investments

Withdrawals were made for investment purposes. Complete details can be found on the list of withdrawals.

Section 11(1) (i): Increased expenditure in terms of Section 31

No withdrawals

Section 11(1) (j): Other purposes as prescribed

No withdrawals

FINANCIAL IMPLICATIONS (ITEM AUTHOR)

As per attached.

LEGAL IMPLICATIONS (ITEM AUTHOR)

Section 11(4) of the Local Government: Municipal Financial Management Act, 2003 reads as follows:

"The Accountable Officer must, within thirty (30) days after the end of every quarter-

- Table in the municipal council a consolidated report of all withdrawals made in terms of sub-section (1)(b) to (j) during the quarter, and
- Submit a copy of the report to the relevant provincial treasury and the Auditor-General".

RISK MANAGEMENT IMPLICATION (ITEM AUTHOR)

None.

RECOMMENDATION BY ITEM AUTHOR:

It is recommended:

- 1. That Council confirms the list of withdrawals in terms of the Section 11(1)(b) to (j) of the Local Government: Municipal Financial Management Act, 2003 for the quarter ended 30 June 2026.**
- 2. That the report accordingly be presented to the Provincial Treasury: Western Cape and Auditor – General, as determined by Section 11(4)(b) of the Local Government: Municipal Finance Management Act, 2003.**

RECOMMENDATION BY THE FINANCE COMMITTEE TO EMC: 21 JULY 2026

After the Chairperson had given the Councillors an opportunity, and the item had been thoroughly discussed, it was unanimously recommended as follows:

1. That Council confirms the list of withdrawals in terms of the Section 11(1)(b) to (j) of the Local Government: Municipal Financial Management Act, 2003 for the quarter ended 30 June 2026.
2. That the report accordingly be presented to the Provincial Treasury: Western Cape and Auditor – General, as determined by Section 11(4)(b) of the Local Government: Municipal Finance Management Act, 2003.

RECOMMENDATION BY THE EMC TO COUNCIL: 21 JULY 2026

After the Chairperson had given the Councillors an opportunity, and the item had been thoroughly discussed, on a proposal by Councillor Y van Tonder and seconded by Councillor C Cloete it was recommended as follows:

1. That Council confirms the list of withdrawals in terms of the Section 11(1)(b) to (j) of the Local Government: Municipal Financial Management Act, 2003 for the quarter ended 30 June 2026.
2. That the report accordingly be presented to the Provincial Treasury: Western Cape and Auditor – General, as determined by Section 11(4)(b) of the Local Government: Municipal Finance Management Act, 2003.

RECOMMENDATION TO COUNCIL:

It is recommended:

1. That Council confirms the list of withdrawals in terms of the Section 11(1)(b) to (j) of the Local Government: Municipal Financial Management Act, 2003 for the quarter ended 30 June 2026.
2. That the report accordingly be presented to the Provincial Treasury: Western Cape and Auditor – General, as determined by Section 11(4)(b) of the Local Government: Municipal Finance Management Act, 2003.

RESOLVED BY COUNCIL: 30 JULY 2026

After the Chairperson had given the Councillors an opportunity, and the item had been thoroughly discussed, it was unanimously resolved as follows:

1. Council confirms the list of withdrawals in terms of the Section 11(1)(b) to (j) of the Local Government: Municipal Financial Management Act, 2003 for the quarter ended 30 June 2026.

- 45
2. That the report accordingly be presented to the Provincial Treasury: Western Cape and Auditor – General, as determined by Section 11(4)(b) of the Local Government: Municipal Finance Management Act, 2003.

For finalization by the Acting Director: Finance, Mr A Riddles.

ITEM TITLE

**C177/2026 DIRECTORATE FINANCE: SUPPLY CHAIN MANAGEMENT:
DEVIATION REPORT FOR JUNE 2026**

[English version of the report is the original]

FILE NUMBER

6/3/3/6

PURPOSE OF REPORT

To present a report to Council consisting of the reasons for deviating in terms of subparagraphs 36(1)(a) and (b) of the SCM Policy for the month of June 2026.

BACKGROUND

(1) The Accounting Officer may –

- a) dispense with the official procurement processes established by this Policy and to procure any required goods or services through any convenient process, which may include direct negotiations, but only –
 - (i) in an emergency; (An emergency is an unforeseeable sudden event with harmful or potential harmful consequences for the municipality which requires urgent action to address.)

Circumstances that warrant emergency dispensation, includes but are not limited to –

- a) the possibility of human injury or death,
- b) the prevalence of human suffering or deprivation of rights,
- c) the possibility of damage to property, or suffering and death of livestock and animals, the interruption of essential services, including transportation and communication facilities or support services critical to the effective functioning of the municipality as a whole, the possibility of serious damage occurring to the natural environment,
- d) the possibility that failure to take necessary action may result in the municipality not being able to render an essential community service,
- e) the possibility that the security of the state could be compromised.

The prevailing situation, or imminent danger, should be of such a scale and nature that it could not readily be alleviated by interim measures, in order to allow time for the formal tender process.

- (i) if such goods or services are produced or available from a single source or sole provider only (as per definition);
- (ii) for the acquisition of special works of art or historical objects where specifications are difficult to compile;
- (iii) acquisition of animals for zoos and/or nature and game reserves; or
- (iv) in any other exceptional case where it is impractical or impossible to follow the official procurement processes;
- (v) ad-hoc repairs to plant and equipment where it is not possible to ascertain the nature or extent of the work required in order to call for bids; and
- b) ratify any minor breaches of the procurement processes by an official or committee acting in terms of delegated powers or duties which are purely of a technical nature.

DISCUSSION

The report in terms of subparagraph 36(1)(a) can be found attached. Also note that the Accounting Officer did not ratify minor breaches of the procurement process in terms of subparagraph 36(1)(b).

FINANCIAL IMPLICATIONS (ITEM AUTHOR)

As per attachment.

LEGAL IMPLICATIONS (ITEM AUTHOR)

Regulation 36 of the Supply Chain Management Policy.

RISK MANAGEMENT IMPLICATION (ITEM AUTHOR)

Not applicable.

RECOMMENDATION BY ITEM AUTHOR:

It is recommended that Council takes cognisance of the report.

RECOMMENDATION BY THE FINANCE COMMITTEE TO EMC: 21 JULY 2026

After the Chairperson had given the Councillors an opportunity, and the item had been thoroughly discussed, it was unanimously recommended as follows:

That Council takes cognisance of the report.

RECOMMENDATION BY THE EMC TO COUNCIL: 21 JULY 2026

48

After the Chairperson had given the Councillors an opportunity, and the item had been thoroughly discussed, it was unanimously recommended as follows:

- 1. The EMC resolved that the Director: Community Services, Mr WSE Solomons-Johannes, submits a written report regarding the suction tanks.**
- 2. It is recommended that Council takes cognisance of the report.**

RECOMMENDATION TO COUNCIL:

It is recommended that Council takes cognisance of the report.

RESOLVED BY COUNCIL: 30 JULY 2026

After the Chairperson had given the Councillors an opportunity, and the item had been thoroughly discussed, it was unanimously resolved as follows:

- 1. Council resolved that the Director: Community Services, Mr WSE Solomons-Johannes, submits a written report regarding the suction tanks.**
- 2. Council takes cognisance of the report.**

For finalization by the Director: Community Services, Mr WSE Solomons-Johannes (point 1) and Acting Director: Finance, Mr A Riddles (point 2).

ITEM TITLE

**C178/2026 DIRECTORATE FINANCE: DEPARTMENT SUPPLY CHAIN
MANAGEMENT: YEAR END STORE REPORT – 30 JUNE 2026**

[English version of the report is the original]

FILE NUMBER

6/1/1/2

PURPOSE OF REPORT

To present the year-end stock take report to Council for the 2025/26 Financial Year ending 30 June 2026.

BACKGROUND

With reference to Clause 39 of the Supply Chain Management Policy:

39. LOGISTICS MANAGEMENT

- (1) The Accounting Officer must establish and implement an effective system of logistics management, which must include -
 - a) the monitoring of spending patterns on types or classes of goods and services incorporating, where practical, the coding of items to ensure that each item has a unique number;
 - b) the setting of inventory levels that includes minimum and maximum levels and lead times wherever goods are placed in stock;
 - c) the placing of manual or electronic orders for all acquisitions other than those from petty cash;
 - d) before payment is approved, certification by the responsible officer that the goods and services are received or rendered on time and is in accordance with the order, the general conditions of contract and specifications where applicable and that the price charged is as quoted in terms of a contract;
 - e) appropriate standards of internal control and warehouse management to ensure that goods placed in stores are secure and only used for the purpose for which they were purchased;
 - f) regular checking to ensure that all assets including official vehicles are properly managed, appropriately maintained and only used for official purposes; and
 - g) monitoring and reviewing the supply vendor performance to ensure compliance with specifications and contract conditions for particular goods or services.

With reference to Section 63 of the Municipal Finance Management Act (No. 56 of 2003):

S63. ASSET AND LIABILITY MANAGEMENT

- (1) The accounting officer of a municipality is responsible for the management of-
- a) the assets of the municipality, including the safeguarding and the maintenance of those assets; and
 - b) the liabilities of the municipality.
- (2) The accounting officer must for the purposes of subsection (1) take all reasonable steps to ensure-
- a) that the municipality has and maintains a management, accounting and information system that accounts for the assets and liabilities of the municipality;
 - b) that the municipality's assets and liabilities are valued in accordance with standards of generally recognized accounting practice; and
 - c) that the municipality has and maintains a system of internal control of assets and liabilities, including an asset and liabilities register, as may be prescribed.

DISCUSSION

The Year-end stock counts took place on 24 June 2026 for Grabouw, Villiersdorp, Genadendal and Riviersonderend Stores and 25 June 2026 for Caledon Store. The counts were conducted by Internal Audit, SCM officials and the respective store officials.

The physical count sheets on all stores can be found attached to Annexure A and the summary of the audit findings for the 2025/26 financial year follows hereto:

Summary per Store 30 June 2026:

Description	Total "R"	Surplus	Total Loss "R"
Caledon Store	58.19		
Grabouw Store	-		
Villiersdorp Store	-		- 6.07
Riviersonderend Store	13.25		-25.42
Genadendal Store		160.06	
TOTAL	231.50		- 31.49

Variances as per Summary Table:**Caledon Store**

Items 6611, 6621 and 6627 were incorrectly captured on the system on requisition 39538. A reversal is done to rectify these items.

Riviersonderend Store

Requisition 37757, item 6450 was incorrectly issued. Item code 6455 is the correct item. Item 6450 on requisition 37757 will be reversed and item 6455 will be issued. This will result in items 6450 and 6455 to balance.

Genadendal Store

Item 30 was issued on requisition 33878, however, a stock-return was done therefore and was not yet captured on the day of the count. A stock return will be made into item 30 and will thereafter be balanced.

Villiersdorp Store

Item code 6750 was issued on requisition 36773, however, SCM captured incorrectly. Requisition 36773 will be reversed and recaptured which will result in item 6750 to balance.

As per above discussion, this will result in all stores to balance on 30 June 2026.

The above results indicate that the stores do not have a surplus or loss for the year-end stock take at 30 June 2026.

Reconciliation between General Ledger and Stores:

Description	General Ledger Total "R"	Store Total "R"	Difference "R"
TOTAL	7 847 678.99	7 847 679.00	2. R 0.01

The Net realisable value of all inventory items was reviewed and found to be compliant with GRAP 12.(17) & 18 (b) as it is measured at the lower of cost or net realisable value.

Proof of counts, variances and approval of net realisable stock can be found attached.

FINANCIAL IMPLICATIONS

As Shown out.

LEGISLATIVE REQUIREMENTS

Regulation 39 of the Supply Chain Management Policy.

RISK MANAGEMENT IMPLICATION (ITEM AUTHOR)

Not applicable.

RECOMMENDATION BY ITEM AUTHOR:

It is recommended that Council takes cognizance of the above-mentioned in the 4th quarter store report.

RECOMMENDATION BY THE FINANCE COMMITTEE TO EMC: 21 JULY 2026

After the Chairperson had given the Councillors an opportunity, and the item had been thoroughly discussed, it was unanimously recommended as follows:

That Council takes cognizance of the above-mentioned in the 4th quarter store report.

RECOMMENDATION BY THE EMC TO COUNCIL: 21 JULY 2026

After the Chairperson had given the Councillors an opportunity, and the item had been thoroughly discussed, it was unanimously recommended as follows:

That Council takes cognizance of the above-mentioned in the 4th quarter store report.

RECOMMENDATION TO COUNCIL:

It is recommended that Council takes cognizance of the above-mentioned in the 4th quarter store report.

RESOLVED BY COUNCIL: 30 JULY 2026

After the Chairperson had given the Councillors an opportunity, and the item had been thoroughly discussed, it was unanimously resolved as follows:

Council takes cognizance of the above-mentioned in the 4th quarter store report.

For finalization by the Acting Director: Finance, Mr A Riddles.

ITEM TITLE

**C179/2026 DIRECTORATE FINANCE: FINANCIAL REPORT ITEM: FOURTH
QUARTER (APRIL 2026 – JUNE 2026)**

[English version of the report is the original]

FILE NUMBER

5/16/R

PURPOSE OF REPORT

The purpose of this report is to inform the Council on the current financial state as of 30 June 2026.

BACKGROUND

Attached is the Financial Report for the month of June 2026, which reflects the implementation of the budget, and the state of the municipality's financial affairs.

The Financial Report consists of the following financial reports:

1. Executive Summary
2. Capital Expenditure
3. Operating Revenue and Expenditure
4. Cash and Investments
5. Borrowings
6. Grants
7. Debtors
8. Creditors

DISCUSSION

As per attached report.

FINANCIAL IMPLICATIONS (ITEM AUTHOR)

As per attached report.

LEGAL IMPLICATIONS (ITEM AUTHOR)

The report for the fourth quarter (April 2026 – June 2026), prepared in terms of Section 71 of the Municipal Finance Management Act, Act 56 of 2003, is submitted to Council in terms of Section 52 (d) of the Municipal Finance Management Act, Act 56 of 2003 which reflects the implementation of the budget and the financial state of affairs of the municipality.

RISK MANAGEMENT IMPLICATION (ITEM AUTHOR)

None.

RECOMMENDATION BY ITEM AUTHOR:

It is recommended:

1. That Council notes the Monthly Budget Statement, Performance and supporting documentation as of 30 June 2026.
2. That Council notes that this is a provisional report and that amendments will be made after the year-end procedures have been concluded, a final report will be prepared after the conclusion of the Annual Financial Statements and will be tabled to council.

RECOMMENDATION BY THE FINANCE COMMITTEE TO EMC: 21 JULY 2026

After the Chairperson had given the Councillors an opportunity, and the item had been thoroughly discussed, it was unanimously recommended as follows:

1. That Council notes the Monthly Budget Statement, Performance and supporting documentation as of 30 June 2026.
2. That Council notes that this is a provisional report and that amendments will be made after the year-end procedures have been concluded, a final report will be prepared after the conclusion of the Annual Financial Statements and will be tabled to council.

RECOMMENDATION BY THE EMC TO COUNCIL: 21 JULY 2026

After the Chairperson had given the Councillors an opportunity, and the item had been thoroughly discussed, on a proposal by Councillor C Cloete and seconded by Councillor Y van Tonder it was recommended as follows:

1. That Council notes the Monthly Budget Statement, Performance and supporting documentation as of 30 June 2026.
2. That Council notes that this is a provisional report and that amendments will be made after the year-end procedures have been concluded, a final report will be prepared after the conclusion of the Annual Financial Statements and will be tabled to council.

RECOMMENDATION TO COUNCIL:

It is recommended:

1. That Council notes the Monthly Budget Statement, Performance and supporting documentation as of 30 June 2026.
2. That Council notes that this is a provisional report and that amendments will be made after the year-end procedures have been concluded, a final report

will be prepared after the conclusion of the Annual Financial Statements and will be tabled to council.

RESOLVED BY COUNCIL: 30 JULY 2026

After the Chairperson had given the Councillors an opportunity, and the item had been thoroughly discussed, on a proposal by Councillor C Cloete and seconded by Councillor H Linnerts it was resolved as follows:

- 1. Council noted the Monthly Budget Statement, Performance and supporting documentation as of 30 June 2026.**
- 2. Council noted that this is a provisional report and that amendments will be made after the year-end procedures have been concluded, a final report will be prepared after the conclusion of the Annual Financial Statements and will be tabled to council.**

For finalization by the Acting Director: Finance, Mr A Riddles.

ITEM TITLE**C180/2026 DIRECTORATE FINANCE: STATUS REPORT ON OVERDRAFT FACILITY***[English version of the report is the original]***FILE NUMBER**

5/15/2

PURPOSE OF REPORT

To report to Council on the status of the Overdraft Facility of R20 million, since 01 July 2026 till 13 July 2026.

BACKGROUND

Council approved an item (C151/2026) on 25 June 2026 for an overdraft facility of R20m for the period 01 July 2026 – 30 June 2027.

DISCUSSION

The overdraft facility of R20m has been loaded on the municipality's bank account on 01 July 2026.

The overdraft has been utilized for the approved Creditor Payment Run and Third-Party Employee related payments (Pensions / PAYE and Medical Aids etc.) between 1 July 2026 and 7 July 2026. The current balance as on 13 July -R5 429 877.56 as per attachment included in this item.

The initiation fee of R252 000 has been credited against the municipality's bank account 02/07/2026.

FINANCIAL IMPLICATIONS (ITEM AUTHOR)

Estimated Costs:

Initiation fee of 1.26% of facility – R 252 000.00

Unutilized facility fee of 1.26% if facility is less than 80% utilized –
Actual interest rate – 11.5% - 13 July 2026)

OwnDescription	ConfigCode	Bud 26/27	Bud 27/28	Bud 28/29
Finance Charges - Bank Overdraft	11510955230	300000	-	-

LEGAL IMPLICATIONS (ITEM AUTHOR)

3. Chapter 6 section 45 (Short term Debt) of the Municipal Finance Management Act No 56 of 2003
4. Division of Revenue Act – (2026/2027)

RISK MANAGEMENT IMPLICATION (ITEM AUTHOR)

Will be addressed in risk register.

RECOMMENDATION BY ITEM AUTHOR:

It is recommended that Council takes cognizance of the current status of the overdraft facility of R20m for the period from 01 July 2026 till 13 July 2026.

RECOMMENDATION BY THE FINANCE COMMITTEE TO EMC: 21 JULY 2026

After the Chairperson had given the Councillors an opportunity, and the item had been thoroughly discussed, it was unanimously recommended as follows:

That Council takes cognizance of the current status of the overdraft facility of R20m for the period from 01 July 2026 till 13 July 2026.

RECOMMENDATION BY THE EMC TO COUNCIL: 21 JULY 2026

After the Chairperson had given the Councillors an opportunity, and the item had been thoroughly discussed, it was unanimously recommended as follows:

That Council takes cognizance of the current status of the overdraft facility of R20m for the period from 01 July 2026 till 13 July 2026.

RECOMMENDATION TO COUNCIL:

It is recommended that Council takes cognizance of the current status of the overdraft facility of R20m for the period from 01 July 2026 till 13 July 2026.

RESOLVED BY COUNCIL: 30 JULY 2026

After the Chairperson had given the Councillors an opportunity, and the item had been thoroughly discussed, on a proposal by Councillor CA Benjamin and seconded by Councillor H Linnerts, it was resolved as follows:

1. **Council requested a breakdown of the transaction to the Finance Portfolio Committee.**
2. **Council takes cognizance of the current status of the overdraft facility of R20m for the period from 01 July 2026 till 13 July 2026.**

For finalization by the Acting Director: Finance, Mr A Riddles.

ITEM TITLE

**C181/2026 DIRECTORATE CORPORATE SERVICES: DEPARTMENT
ADMINISTRATION: PUBLIC PARTICIPATION PLAN 2026/ 2027**

[English version of the report is the original]

FILE NUMBER

5/1/4

PURPOSE OF THE REPORT

To submit to Council the Public Participation Plan for 2026/2027 in the Theewaterskloof Municipal Area for approval.

BACKGROUND

The Policy Framework on Public Participation has been compiled to provide for mechanisms by which the public may participate in the affairs of the Municipality and to clarify roles and responsibilities of all the role players and interested parties.

In terms of the Policy Framework on Public Participation, the Office of the Speaker is responsible for coordinating and monitoring all Public Participation processes in the Municipality. Furthermore, it requires that an Annual Programme (Public Participation Plan) be drafted for all Public Participation processes for approval by Council at the end of each year.

DISCUSSION

It is important for Council to consult or keep the community informed of certain issues in the municipality. It is also important for Councillors and Officials to know when to consult the community.

The aim of the Public Participation plan is thus to ensure that:

- a) Public participation is conducted in a structured manner.
- b) Councillors and Officials are aware of public participation initiatives in the municipality.
- c) Related issues such as the Integrated Development Plan (IDP), Performance Management System (PMS), Local Economic Development (LED) and Budget are dealt with simultaneously.

Public Participation Plan is attached as Annexure A

FINANCIAL IMPLICATIONS

None.

LEGISLATIVE IMPLICATIONS

- Chapter 4 of the Municipal Systems Act 32 of 2000
- Policy Framework on Public Participation

RISK MANAGEMENT IMPLICATIONS

None.

RECOMMENDATION BY ITEM AUTHOR TO COUNCIL:

It is recommended:

- 1. That Council takes note of the content of the report.**
- 2. That Council approves the Public Participation Plan for the Theewaterskloof Municipal Area in terms of the 2026/ 2027 financial year.**

RESOLVED BY COUNCIL: 30 JULY 2026

After the Chairperson had given the Councillors an opportunity, and the item had been thoroughly discussed, on a proposal by Alderman BB Mkhwibiso and seconded by Councillor TP Lemina it was resolved as follows:

- 1. Council noted the content of the report.**
- 2. Council resolved that the following public participation tools be added to the Public Participation Plan for the 2026/2027 financial year:**
 - a) Pamphlets in all three official languages;**
 - b) Loud-hailing; and**
 - c) Utilisation of Community Development Workers (CDWs).**
- 2. Council approves the Public Participation Plan for the Theewaterskloof Municipal Area in terms of the 2026/ 2027 financial year.**

For finalization by the Manager: Corporate Services, Ms. M Faul.

ITEM TITLE

60

**C182/2026 DIRECTORATE CORPORATE SERVICES: DEPARTMENT
ADMINISTRATION: WARD COMMITTEE SYSTEM: BI-ANNUAL
PERFORMANCE REPORT: JANUARY – JUNE 2026**

[English version of the report is the original]

FILE NUMBER

3/4/R

AIM OF REPORT

To provide Council with a performance report in respect of performance by Ward Committees in the Theewaterskloof Municipality between January and June 2026.

BACKGROUND

Ward Committees play an active and important role to enhance participatory governance in Theewaterskloof Municipality, and it has become increasingly important in the management of ward committees to:

- Demonstrate the involvement of ward committees in the affairs of the Council.
- Be able to effectively monitor and evaluate the performance of local ward committees in the Theewaterskloof Municipal area.

It is important for ward committees not only to attend scheduled ward committee meetings, but also to be actively involved in the affairs of Council and also to be the link between Council and the Community. Ward Committee members need to fulfil their role in terms of mandate meetings on a quarterly basis.

DISCUSSION

This report includes the performance of Ward Committees for the period from January to June 2026 in respect of the Ward Committee Official meetings held, Ward Councillor Report Back Meetings and Ward Committee Mandate Meetings attended during the period as well as Ward Committee vacancies, Ward Committee Operational Plans submitted and other public participation activities.

1. Ward Committee Official Meetings

A number of **25** Ward Committee meetings took place for the reporting period.

Ward nr	Meeting Dates	PREVIOUS REPORT (JUL – DEC 2025)	CURRENT REPORTING PERIOD (JAN – JUNE 2026)	PERFORMANCE RATING Exceptional (3+ meetings) Met Target (2 meetings) 1 or less (Underperformance)
1	19 January 2026 18 June 2026	3	2	Met Target
2	19 February 2026 22 April 2026 27 May 2026	5	3	Exceptional performance
3	14 May 2026	1	1	Underperformance
4	18 February 2026 14 May 2026 24 June 2026	2	3	Exceptional performance
5	17 February 2026 20 April 2026 26 May 2026	4	3	Exceptional performance
6	19 February 2026 22 April 2026 26 May 2026	3	3	Exceptional performance
7	19 February 2026	1	1	Underperformance
8	3 March 2026	1	1	Underperformance
9	16 February 2026 23 April 2026 26 May 2026	3	3	Exceptional performance
10	17 February 2026	2	1	Underperformance
11	4 March 2026 24 June 2026	1	2	Met Target
12	19 February 2026 30 June 2026	1	2	Met Target
13	None	1	0	Underperformance
14	None	2	0	Underperformance
TOTAL NUMBER OF MEETINGS		25	25	

Ward Committee meetings should take place on a bi-monthly basis or at least quarterly based on financial situation. For the six months, all ward committees should have met at least 2 times. 28 meetings should have taken place in the 14 wards for the reporting period. Instead, only 23 meetings took place. The performance is the same as the previous reporting cycle.

Due to no items, some meetings did not take place. Due to no transport being provided to Ward Committee members, some meetings could not proceed due to quorums. Some of the ward committee members also lost interest in the system.

THE FOLLOWING WARDS MET THE CRITERIA AND PERFORMED WELL IN TERMS OF THE POLICY FOR WARD COMMITTEES:

- ✓ Ward 1
- ✓ Ward 2
- ✓ Ward 4
- ✓ Ward 5
- ✓ Ward 6
- ✓ Ward 9
- ✓ Ward 11
- ✓ Ward 12

THE FOLLOWING WARDS IS HOWEVER A CONCERN:

- ❖ Ward 3
- ❖ Ward 7
- ❖ Ward 10
- ❖ Ward 13
- ❖ Ward 14

2. Ward Committee vacancies

The following vacancies exist in the different wards

WARD NR	SECTOR	GEOGRAPHICAL AREA	TOTAL VACANCIES
1	0	0	0
2	0	0	0
3	1	0	1
4	0	0	0
5	0	0	0
6	0	0	0
7	0	1	1
8	0	0	0
9	0	0	0
10	0	0	0
11	0	0	0
12	0	0	0
13	0	0	0
14	0	0	0
TOTAL VACANCIES			3
			Due to the fact that the Ward committee Term of Office will come to an end in a few months, these vacancies will not be filled

3. Ward Councillor Report Back Initiatives

1 Ward Councillor report back meeting should take place per quarter, but due to the financial position of the municipality and the fact that we cannot provide transport to these meetings, at least one or 2 meetings for the 6 Months can be counted as Meeting the Target. 3 and above can be regarded as Exceptional Performance 18 Ward Councillor Report back meetings took place as follows:

WARD NR	DATE	PREVIOUS REPORTING (JUL – DEC 2025)	CURRENT REPORTING PERIOD (JAN – JUNE 2026)	1 and 2 – Met Target 2+ - Exceptional
1	19 February 2026	1	1	Met Target
2	21 January 2026 23 January 2026 3 February 2026	2	3	Exceptional Performance
3	None	1	0	Non-compliant
4	27 January 2026	0	1	Met Target
5	19 January 2026 20 January 2026 9 June 2026 10 June 2026	2	4	Exceptional Performance
6	28 January 2026 10 June 2026 11 June 2026	1	3	Exceptional Performance
7	28 January 2026	0	1	Met Target
8	None	0	0	Non-compliant
9	20 January 2026 9 June 2026	1	2	Met Target
10	27 January 2026	1	1	Met Target
11	None	1	0	Non-compliant
12	20 January 2026	1	1	Met Target
13	19 January 2026	5	1	Met Target
14	None	0	0	Non-Compliant
TOTAL NUMBER OF WARD COUNCILLOR REPORT BACK MEETINGS		16	18	Although the desired outcome is 28 meetings, More than half the target is met.

4. WARD COMMITTEE MANDATE MEETINGS

10 Ward Committee Member Mandate meetings took place for the 6 Month period:

Ward nr	Meeting Dates	PREVIOUS REPORTING (JUL – NOV 2025)	CURRENT REPORTING PERIOD (JAN – JUNE 2026)	IMPROVEMENT/
1		4	4	Non-Compliant
2		3	0	Non-Compliant
3		0	0	Non-compliant
4		2	0	Non-Compliant
5		1	6	Non-compliant
6		0	0	Non-compliant
7		0	0	Non-Compliant
8		0	0	Non-compliant
9		0	0	Non-Compliant
10		0	0	Non-compliant
11		0	0	Non-compliant
12		0	0	Non-compliant
13		1	0	Non-compliant
14		0	0	Non-compliant
TOTAL NUMBER OF MANDATE MEETINGS		8	10	Overall non-compliant

It is a huge concern that although the ward committees developed Ward Committee Operational Plans, and that the ward committee members indicated ward committee mandate meeting dates, they do not adhere to it. Some of the ward committee members previously mentioned that the hiring of venues is a challenge as they don't have the financial resources to pay for these halls. We therefore need to look at alternative ways of mandatory reporting methods for the ward committee members during the next term.

Draft Budget Public Participation meetings per Town was scheduled during April 2026 as per the Public Participation Plan 2025/ 2026 as follows:

- 7 April 2026: Ward 2
- 8 April 2026: Riviersonderend Town (Ward 1)
- 9 April 2026: Caledon Town (Wards 4 and 4)
- 13 April 2026: Villiersdorp Town (Wards 5, 6 and 9)
- 14 April 2026: Botriver Town (Ward 7)
- 15 April 2026: Grabouw Town (Wards 8, 10, 11, 12, 13 and 14)

FINANCIAL RESPONSIBILITIES

As per budget allocation.

LEGAL RESPONSIBILITIES

- The Constitution of RSA
- Local Government: Municipal Finance Management Act No 56 of 2003
- Local Government: Municipal Structures Act No 117 of 1998
- Local Government: Municipal Systems Act No 32 of 2000
- Theewaterskloof Municipality Ward Committee Policy

RISK MANAGEMENT IMPLICATION

None.

RECOMMENDATION BY ITEM AUTHOR TO COUNCIL:

It is recommended that Council note the bi-annual report on the performance of Ward Committees and Public Participation in Theewaterskloof Municipality for the period January to June 2026.

RESOLVED BY COUNCIL: 30 JULY 2026

After the Chairperson had given the Councillors an opportunity, and the item had been thoroughly discussed, it was unanimously resolved as follows:

Council noted the bi-annual report on the performance of Ward Committees and Public Participation in Theewaterskloof Municipality for the period January to June 2026.

For finalization by the Manager: Corporate Services, Ms. M Faul.

ITEM TITLE

C183/2026 DIRECTORATE CORPORATE SERVICES: DEPARTMENT ADMINISTRATION: QUARTERLY REPORT REGARDING RESOLUTIONS TAKEN AT COUNCIL MEETINGS FOR THE 4th QUARTER OF 2024/2025; THE 1st, 2nd AND 3rd QUARTER OF 2025/2026 WHICH IS STILL OUTSTANDING FOR NOTIFICATION AND RESOLUTIONS TAKEN AT COUNCIL MEETINGS FOR THE 4th QUARTER OF 2025/2026 (01 APRIL 2026 TO 30 JUNE 2026) FOR APPROVAL

[English version of the report is the original]

FILE NUMBER

5/1/3

AIM/PURPOSE OF REPORT

That Council notes the attached schedules reflecting the resolutions taken at Council meetings for the 4th quarter of 2024/2025; the 1st, 2nd and 3rd quarter of 2025/2026, which is still outstanding, and that Council approves the schedule of resolutions taken at Council meetings for the 4th quarter (01 April 2026 to 30 June 2026).

BACKGROUND

In terms of Corporate Services Departmental Service Delivery and Budget Implementation Plan (SDBIP), a report on all decisions taken during Council meetings must be submitted to Council for cognizance and approval.

DISCUSSION

After completion of the 4th quarter of the 2025/2026 Service Delivery and Budget Implementation Plan (SDBIP), the schedule of resolutions taken at Council meetings is attached as an annexure to this Agenda-item for approval by the Council.

That the schedule of Council resolutions which are still outstanding for the 4th quarter of 2024/2025; the 1st, 2nd and 3rd quarter of 2025/2026 is also attached for cognizance of Council.

FINANCIAL IMPLICATIONS

None.

LEGAL IMPLICATIONS

None.

RISK MANAGEMENT IMPLICATIONS

Not applicable.

RECOMMENDATION BY ITEM AUTHOR TO COUNCIL:

It is recommended:

1. That the Council notes the schedule of resolutions taken during Council meetings for the 4th quarter of 2024/25, 1st, 2nd and 3rd quarter of 2025/2026 which is still outstanding for finalization.
2. That the Council approves the schedule of resolutions taken during the Council meetings for the 4th quarter of 2025/26 (01 April 2026 to 30 June 2026).

RESOLVED BY COUNCIL: 30 JULY 2026

After the Chairperson had given the Councillors an opportunity, and the item had been thoroughly discussed, on a proposal by Alderman S Fredericks and seconded by Councillor H Linnerts it was resolved as follows:

1. Council noted the schedule of resolutions taken during Council meetings for the 4th quarter of 2024/25, 1st, 2nd and 3rd quarter of 2025/2026 which is still outstanding for finalization.
2. Council approves the schedule of resolutions taken during the Council meetings for the 4th quarter of 2025/26 (01 April 2026 to 30 June 2026).
3. Council resolved that a comprehensive report, outlining the reasons why the Council decisions were not implemented, be submitted at the next Council meeting.

For finalization by the Manager: Corporate Services, Ms. M Faul.

ITEM HEADING

**C184/2026 OFFICE OF THE MUNICIPAL MANAGER: RECONSIDERATION OF
UIFWe ITEMS OF PRIOR YEARS SUBMITTED**

[English version of the report is the original]

FILE NUMBER

6/3/1/5/1

PURPOSE / AIM OF REPORT

The purpose of this report is for Council to reconsider the UIFWe items submitted for the prior years.

BACKGROUND

As per submission by the Municipality on Wednesday 15 July 2026:

Theewaterskloof Municipality acknowledges National Treasury's correspondence and findings sent to us on Friday 10 July 2026. In response the Municipality would like to provide further evidence demonstrating the actions undertaken to strengthen compliance with section 32 of the Local Government: Municipal Finance Management Act, 2003 (MFMA), Chapter 15 of the MFMA and the Municipal Regulations on Financial Misconduct Procedures.

The Municipality recognises that National Treasury requires evidence of implemented actions and measurable progress. Accordingly, this report focuses on the actions already undertaken by the Municipality, the progress achieved to date, and the documentary evidence supporting those actions.

Response received from National Treasury on 22 July 2026:

National Treasury has assessed the response and supporting evidence against the requirements in the Minister's letter. The assessment found that the submission does not provide enough evidence to confirm full compliance with the requirements set out in the Minister's letter.

DISCUSSION

For Council to reconsider resolutions taken on UIFWe for prior years. Annexure listed.

FINANCIAL IMPLICATIONS (ITEM AUTHOR)

UIFWe register currently reflects outstanding balance of R 545 331 261,00.

LEGAL IMPLICATIONS (ITEM AUTHOR)

Local Government: Municipal Finance Management Act, 2003

Municipal Regulations on Financial Misconduct Procedures and Criminal Proceedings.

RISK MANAGEMENT IMPLICATION (ITEM AUTHOR)

None.

RECOMMENDATION BY ITEM AUTHOR:

For Council to reconsider resolutions taken on UIFWe for prior years as per Annexure A.

DISCUSSION DURING THE MEETING:

Councillor C Smith requested a 10-minute caucus break which were granted by the Speaker.

After the caucus break, Councillor C. Smith expressed concern that the MPAC Chairperson was not aware of the item, despite being the Chairperson responsible for bringing such items before Council.

RESOLVED BY COUNCIL: 30 JULY 2026

After the Chairperson had given the Councillors an opportunity, and the item had been thoroughly discussed, on a proposal by Alderman S Fredericks and seconded by Alderman BB Mkhwibiso it was resolved as follows:

That the agenda-item be referred back and that all relevant supporting documentation be attached to enable Council to make an informed decision.

For finalization by the Municipal Manager, Mr W Hendricks / Acting Director: Finance, Mr A Riddles.

ITEM HEADING**C185/2026 OFFICE OF THE MUNICIPAL MANAGER: DEPARTMENT
IDP/PERFORMANCE MANAGEMENT: 4th QUARTER TOP LAYER
SDBIP REPORT**

[English version of the report is the original]

FILE NUMBER

5/1/3

PURPOSE / AIM OF REPORT

The aim of the report is to ensure compliance with the performance regulations and to notify Council on the outcomes of the performance report of the Municipality for the period (April 2026 to June 2026).

BACKGROUND

Section 1 of the MFMF defines the SDBIP as:

“a detailed plan approved by the Mayor of the municipality in terms of section 53 (1) (c) (ii) for implementing the municipalities delivery of services and the execution of its annual budget and which must include the following:

(a) projections for each month of-

(i) revenue to be collected, by source; and

(ii) operational and capital expenditure, by vote;

(b) Service delivery targets and performance indicators for each quarter”.

This report focuses on the service delivery targets and performance indicators for the financial year 2025/26 excluding the financial reports as these are reported monthly via the s71 reporting process.

DISCUSSION

The SDBIP serves as a “contract” between the administration, council and community expressing the goals and objectives set by the council as quantifiable outcomes that can be implemented by the administration in the applicable financial year. It provides the link between the mayor, the council (executive) and the administration, and facilitates the process for holding management accountable for its performance. It is therefore a management, implementation and monitoring tool that will assist the mayor, councillors, municipal manager, senior managers and community to monitor the municipality’s performance on a quarterly basis. The SDBIP will ensure that appropriate information is circulated internally and externally for purposes of monitoring the implementation of the budget, the execution of projects, the performance of senior management and the achievement of the strategic objectives set by council.

FINANCIAL IMPLICATIONS (ITEM AUTHOR)

Not applicable.

LEGAL IMPLICATIONS (ITEM AUTHOR)

The Municipal Finance Management Act No. 56 of 2003 (MFMA) and National Treasury MFMA Circular No. 13.

Section 54(1)(c) of MFMA.

RISK MANAGEMENT IMPLICATION (ITEM AUTHOR)

Not applicable.

RECOMMENDATION BY ITEM AUTHOR:

It is recommended:

1. That Council takes note of the outcome of the 2025/2026 performance report of the Municipality for the 4th Quarter.
2. That Council takes note of the corrective measures.
3. That Council takes note that a final Report will only be available after Annual Financial Statement has been approved

RESOLVED BY COUNCIL: 30 JULY 2026

After the Chairperson had given the Councillors an opportunity, and the item had been thoroughly discussed, on a proposal by Alderman S Fredericks and seconded by Councillor H Linnerts it was resolved as follows:

1. Council noted the outcome of the 2025/2026 performance report of the Municipality for the 4th Quarter.
2. Council noted the corrective measures.
3. Council noted that a final Report will only be available after Annual Financial Statement has been approved.
4. Council noted that there is a commitment made that the KPI'S will be aligned accordingly.
5. Council resolved that a comprehensive report be submitted at the next Council meeting, setting out the reasons why the KPIs were not achieved and outlining the immediate corrective measures that will be implemented to ensure that the targets are achieved going forward.

*For finalization by the Acting Senior in the Office of IDP & Performance Management,
Ms L Kilowan.*

ITEM HEADING**C186/2026 DIRECTORATE FINANCE: CONSIDERATION AND APPROVAL OF AMENDMENTS OF THE SUPPLY CHAIN MANAGEMENT POLICY**

[English version of the report is the original]

FILE NUMBER

6/3/B

PURPOSE / AIM OF REPORT

To approve the proposed amendments to the Supply Chain Management Policy for 2026 -2027.

BACKGROUND

Paragraph 3 of the Supply Chain Management Policy of Thweewaterskloof Municipality as approved by Council states:

3. Amendment of Supply Chain Management Policy

1. The Accounting Officer must –

- a) at least annually review the implementation of this Policy; and*
- b) when the Accounting Officer considers it necessary, submit proposals for the amendment of this Policy to the Theewaterskloof Council.*

2. If the Accounting Officer submits proposed amendments to the Theewaterskloof Council that differs from the model policy issued by the National Treasury, the Accounting Officer must –

- a) ensure that such proposed amendments comply with the Regulations; and*
- b) report any deviation from the model policy to the National Treasury and the relevant provincial treasury.*

3. When amending this supply chain management policy the need for uniformity in supply chain practices, procedures and forms between organs of state in all spheres, particularly to promote accessibility of supply chain management systems for small businesses must be taken into account.

4. The Accounting Officer must in terms of section 62(1)(f)(iv) of the Act, take all reasonable steps to ensure that the municipality implements the Supply Chain Management Policy.

Regulation 3 (1) (c) of the Municipal Supply Chain Regulations states:

3. Adoption and amendment of Supply Chain Management Policies

1. *The Accounting Officer must of a municipality or municipal entity must –*

c) when the Accounting Officer considers it necessary, submit proposals for the amendment of this Policy to the Council or the board of directors.

DISCUSSION

AMENDMENT TO SUPPLY CHAIN MANAGEMENT POLICY

Paragraph 17(2) of the Supply Chain Management Policy of Thweewaterskloof Municipality states:

17. Formal Written Price Quotations

Previous:

(2) A designated official referred to in subparagraph 17(1)(c) must within three working days of the end of each month report to the chief financial officer on any approvals given during that month by that official in terms of that subparagraph.

Amended:

(2) A designated official referred to in subparagraph 17(1)(d) must within three working days of the end of each month report to the chief financial officer on any approvals given during that month by that official in terms of that subparagraph.

Paragraph 23(b) of the Supply Chain Management Policy of Thweewaterskloof Municipality states:

23(b). Procedures for Handling, Opening and Recording of Competitive Bids Process

Previous:

(1) The procedures for the handling, opening and recording of bids, are as follows:

a) Bids–

- (i) must be opened only in public;*
 - (ii) must be opened at the same time and as soon as possible after the period for the submission of bids has expired; and*
 - (iii) received after the closing time should not be considered and returned unopened immediately.*
- b) Any bidder or member of the public has the right to request that the names of the bidders who submitted bids in time must be read out and, if practical, also each bidder's total bidding price;*
- c) No information, except the provisions in subparagraph (b), relating to the bid should be disclosed to bidders or other persons until the successful bidder is notified of the award;*

d) *The Accounting Officer must –*

- (i) record in a register all bids received in time;*
- (ii) make the register available for public inspection;*
- (iii) publish the entries in the register and the bid results on the website; and*

e) *Opening of Bids, –*

- (i) At the specified closing time on the closing date the applicable bid box shall be closed;*
- (ii) The bid box shall be opened in public immediately after the closing time by at least two officials from the Supply Chain Management Unit;*
- (iii) Bids received after the closing time shall not be considered.*
- (iv) It is the responsibility of the bidder to ensure that their bid is placed in the correct bid box. The municipality will not on its own initiative redirect any bid if it is placed in an incorrect bid box before the closing time of submissions;*
- (v) Immediately after the opening of the bid box all bids shall be opened in public;*
- (vi) At the official opening of the bids, the bids shall in all cases be read out in terms of the name of the bidder and, if practical, the amount of the bid;*
- (vii) As soon as a bid or technical proposal has been opened the bid / proposal shall be stamped with the official stamps, and endorsed with the opening officials' signatures;*
- (viii)*
- (ix) The name of the bidder, and where possible, the bid sum shall be recorded in a bid opening record kept for that purpose; and The responsible officials who opened the bidding documentation received shall forthwith place their signatures on the bid opening record (register) and shall ensure that the bid opening record, indicating at least the bid price of each bidder, the BBBEE status level contribution of each bidder and the locality are made available for public inspection and are published on the municipality's website.*

f) *Site inspections (site meeting) or clarification meeting –*

- (i) Site inspections or clarification meetings must be compulsory.*
- (ii) If site inspections or clarification meetings are to be held, full details must be included in the bid notice (including time when meeting will commence – if bidder arrives after the grace period their bid will not be considered). A grace period of 15 minutes will be allowed.*

(3) CANCELLATION OF TENDER

(1) An organ of state may, before the award of a tender, cancel a tender invitation if-

- (a) due to changed circumstances, there is no longer a need for the goods or services specified in the invitation;*
- (b) funds are no longer available to cover the total envisaged expenditure;*
- (c) no acceptable tender is received; or*

(d) there is a material irregularity in the tender process.

(2) The decision to cancel a tender invitation in terms of sub regulation (1) must be published in the same manner in which the original tender invitation was advertised.

(4) BID VALIDITY PERIODS

- (i) A minimum bid validity period will apply to all bids and will be calculated from the bid closure date. Bids shall remain in force and binding for a period of six (6) months, as indicated in the invitation to bid and the bid documents, subject to any other applicable legislation and instructions from the National Treasury for specific types of procurement.
- (ii) The period of validity may be extended by the SCM Department, provided that the original bid validity period has not expired and that all bidders are given an opportunity to extend such period.
- (iii) Any such extension shall be agreed to by the bidder in writing. Bidders who failed to respond to such a request before the validity of their bid expires, or who decline such a request shall not be considered further in the evaluation process.
- (iv) All bidders who indicated the acceptance of the extension of the bid validity period, bids will be considered for evaluation purposes.
- (v) Second extensions will be limited to those bidders that responded the first time. When validity lapses the contractual obligation that the bidder accepted on signing the relevant bid documentation falls away, therefore, when a bid expires there is nothing to extend. It cannot be evaluated further, and it must be cancelled and re-advertised.
- (vi) After award of the bid, the validity of all bids will remain up until the award is finalized including the appeal processes.
- (vii) If the validity of all bids expired without it being awarded within the bid validity period, including any extensions thereof allowable in terms of applicable legislation, the bid must be cancelled and published in the same media in which the original bid invitation appeared.
- (viii) All bidders must be notified in writing of the cancellation of a bid.

(5) Copies of the results must be made available at municipal offices and libraries. The information must be published within 10 working days after closure of the bid and it must remain on the website for at least 30 days.

(6) The bidder shall choose a domicilium citandi et executandi in the Republic of South Africa and unless notice of the change thereof has duly been given in writing, it shall be the address stated in the bid.

(7) Bid sum

- (i) A bid will not be necessarily be invalidated if the amount in words and the amount in figures do not correspond, in which case the amount in words shall be read out at the bid opening.

Amended:

(1) *The procedures for the handling, opening and recording of bids, are as follows:*

a) Bids–

- (i) must be opened only in public;*
- (ii) must be opened at the same time and as soon as possible after the period for the submission of bids has expired; and*
- (iii) received after the closing time should not be considered and returned unopened immediately.*

b) Any bidder or member of the public has the right to request that the names of the bidders who submitted bids in time must be read out and, if practical, also each bidder's total bidding price;

c) No information, except the provisions in subparagraph (b), relating to the bid should be disclosed to bidders or other persons until the successful bidder is notified of the award;

d) The Accounting Officer must –

- (i) record in a register all bids received in time;*
- (ii) make the register available for public inspection;*
- (iii) publish the entries in the register and the bid results on the website; and*

e) Opening of Bids, –

- (i) At the specified closing time on the closing date the applicable bid box shall be closed;*
- (ii) The bid box shall be opened in public immediately after the closing time by at least two officials from the Supply Chain Management Unit;*
- (iii) Bids received after the closing time shall not be considered.*
- (iv) It is the responsibility of the bidder to ensure that their bid is placed in the correct bid box. The municipality will not on its own initiative redirect any bid if it is placed in an incorrect bid box before the closing time of submissions;*
- (v) Immediately after the opening of the bid box all bids shall be opened in public;*
- (vi) At the official opening of the bids, the bids shall in all cases be read out in terms of the name of the bidder and, if practical, the amount of the bid;*
- (vii) As soon as a bid or technical proposal has been opened the bid / proposal shall be stamped with the official stamps, and endorsed with the opening officials' signatures;*
- (viii) The name of the bidder, and where possible, the bid sum shall be recorded in a bid opening record kept for that purpose; and The responsible officials who opened the bidding documentation received shall forthwith place their signatures on the bid opening record (register) and shall ensure that the bid opening record, indicating at least the bid price of each bidder, the BBBEE status level contribution of each bidder*

and the locality are made available for public inspection and are published on the municipality's website.

f) Site inspections (site meeting) or clarification meeting –

- (i) Site inspections or clarification meetings must be compulsory.*
- (ii) If site inspections or clarification meetings are to be held, full details must be included in the bid notice (including time when meeting will commence – if bidder arrives after the grace period their bid will not be considered). A grace period of 15 minutes will be allowed.*

(2) CANCELLATION OF TENDER

- (1) An organ of state may, before the award of a tender, cancel a tender invitation if-

 - (a) due to changed circumstances, there is no longer a need for the goods or services specified in the invitation;*
 - (b) funds are no longer available to cover the total envisaged expenditure;*
 - (c) no acceptable tender is received; or*
 - (d) there is a material irregularity in the tender process.**
- (2) The decision to cancel a tender invitation in terms of sub regulation (1) must be published in the same manner in which the original tender invitation was advertised.*

(3) BID VALIDITY PERIODS

- (i) A minimum bid validity period will apply to all bids and will be calculated from the bid closure date. Bids shall remain in force and binding for a period of six (6) months, as indicated in the invitation to bid and the bid documents, subject to any other applicable legislation and instructions from the National Treasury for specific types of procurement.*
- (ii) The period of validity may be extended by the SCM Department, provided that the original bid validity period has not expired and that all bidders are given an opportunity to extend such period.*
- (iii) Any such extension shall be agreed to by the bidder in writing. Bidders who failed to respond to such a request before the validity of their bid expires, or who decline such a request shall not be considered further in the evaluation process.*
- (iv) All bidders who indicated the acceptance of the extension of the bid validity period, bids will be considered for evaluation purposes.*
- (v) Second extensions will be limited to those bidders that responded the first time. When validity lapses the contractual obligation that the bidder accepted on signing the relevant bid documentation falls away, therefore, when a bid expires there is nothing to extend. It cannot be evaluated further, and it must be cancelled and re-advertised.*
- (vi) After award of the bid, the validity of all bids will remain up until the award is finalized including the appeal processes.*
- (vii) If the validity of all bids expired without it being awarded within the bid validity period, including any extensions thereof allowable in terms of applicable*

legislation, the bid must be cancelled and published in the same media in which the original bid invitation appeared.

(viii) All bidders must be notified in writing of the cancellation of a bid.

(4) *Copies of the results must be made available at municipal offices and libraries. The information must be published within 10 working days after closure of the bid and it must remain on the website for at least 30 days.*

(5) *The bidder shall choose a domicilium citandi et executandi in the Republic of South Africa and unless notice of the change thereof has duly been given in writing, it shall be the address stated in the bid.*

(6) *Bid sum*

(i) A bid will not be necessarily be invalidated if the amount in words and the amount in figures do not correspond, in which case the amount in words shall be read out at the bid opening.

Paragraph 29(2) of the Supply Chain Management Policy of Thweewaterskloof Municipality states:

29. Bid Adjudication Committees

Previous:

General

- (1) Theewaterskloof municipality shall not be obliged to accept any bid.*
- (2) For goods and service bids, Theewaterskloof Municipality shall have the right to accept the whole bid or part of the bid or any item or part of an item or accept more than one bid*

Bid Adjudication Committee

(1) A bid adjudication committee must –

- a) consider the report and recommendations of the bid evaluation committee; and*
- b) either –*

- (i) depending on its delegations, make a final award or a recommendation to the Accounting Officer to make the final award; or*
- (ii) make another recommendation to the Accounting Officer how to proceed with the relevant procurement.*

c) Consider the report and recommendations of the bid evaluation committee where it is recommended that the tender not be awarded; and either

- (i) take a decision that the tender not be awarded for the reasons presented and that it be re-advertised; or
 - (ii) take a decision that the tender be awarded and make a final award or a recommendation to the Accounting Officer to make the final award.
- (2) A bid adjudication committee must consist of at least four senior managers of the Theewaterskloof Municipality which must include –
 - a) the chief financial officer or, if the chief financial officer is not available, another manager in the budget and treasury office reporting directly to the chief financial officer and designated by the chief financial officer; and
 - b) at least one senior supply chain management practitioner who is an official of the Theewaterskloof Municipality; and
 - c) a technical expert in the relevant field who is an official, if such an expert exists.
- (3) The Accounting Officer must appoint the chairperson of the committee. If the chairperson is absent from a meeting, the members of the committee who are present must elect one of them to preside at the meeting.
- (4) Neither a member of a bid evaluation committee, nor an advisor or person assisting the evaluation committee, may be a member of a bid adjudication committee.
- (5) If the bid adjudication committee decides to award a bid other than the one recommended by the bid evaluation committee, the bid adjudication committee must prior to awarding the bid –
 - (i) check in respect of the preferred bidder whether that bidder's municipal rates and taxes and municipal service charges are not in arrears, and;
 - (ii) notify the Accounting Officer.
- b) The Accounting Officer may –
 - (iii) after due consideration of the reasons for the deviation, ratify or reject the decision of the bid adjudication committee referred to in paragraph (a); and
 - (iv) if the decision of the bid adjudication committee is rejected, refer the decision of the adjudication committee back to that committee for reconsideration.
- (6) The Accounting Officer may at any stage of a bidding process, refer any recommendation made by the evaluation committee or the adjudication committee back to that committee for reconsideration of the recommendation.
- (7) The Accounting Officer must comply with section 114 of the Act within 10 working days –

- (i) If a tender other than the one recommended in the normal course of implementing the supply management policy is adjudicated, the Accounting Officer must, in writing, notify the Auditor-General South Africa, the Provincial Treasury and the National Treasury of the reasons for deviating from such recommendation.
- (ii) Subsection (i) does not apply if a different tender was approved in order to rectify an irregularity.

Amended:

General

- (1) Theewaterskloof municipality shall not be obliged to accept any bid.
- (2) For goods and service bids, Theewaterskloof Municipality shall have the right to accept the whole bid or part of the bid or any item or part of an item or accept more than one bid

Bid Adjudication Committee

- (1) A bid adjudication committee must –
 - a) consider the report and recommendations of the bid evaluation committee; and
 - b) either –
 - (i) depending on its delegations, make a final award or a recommendation to the Accounting Officer to make the final award; or
 - (ii) make another recommendation to the Accounting Officer how to proceed with the relevant procurement.
 - c) Consider the report and recommendations of the bid evaluation committee where it is recommended that the tender not be awarded; and either
 - (i) take a decision that the tender not be awarded for the reasons presented and that it be re-advertised; or
 - (ii) take a decision that the tender be awarded and make a final award or a recommendation to the Accounting Officer to make the final award.
- (2) A bid adjudication committee must consist of at least four senior managers of the Theewaterskloof Municipality which must include –
 - a) the chief financial officer or, if the chief financial officer is not available, another manager in the budget and treasury office reporting directly to the chief financial officer and designated by the chief financial officer; and
 - b) at least one senior supply chain management practitioner who is an official of the Theewaterskloof Municipality; and
 - c) a technical expert in the relevant field who is an official, if such an expert exists.

- d) *As per the MFMA exemption notice promulgated on 5 May 2020, in Government Gazette No. 4328, in relation to the composition of a Bid Adjudication Committee, Senior Managers who are members of the bid adjudication committee is allowed to sub-delegate, in writing, their responsibilities to competent staff members in cases where they cannot attend specific sittings of the committee. These sub-delegations must be communicated to the SCM Unit and Chairperson of the Committee.*
 - e) *A maximum of two senior member sub-delegation will be allowed per specific sittings of bid adjudication committee meetings with the condition that the Chairperson will not be allowed to sub-delegate at the same meeting.*
- (3) *The Accounting Officer must appoint the chairperson of the committee. If the chairperson is absent from a meeting, the members of the committee who are present must elect one of them to preside at the meeting.*
 - (4) *Neither a member of a bid evaluation committee, nor an advisor or person assisting the evaluation committee, may be a member of a bid adjudication committee.*
 - (5) *If the bid adjudication committee decides to award a bid other than the one recommended by the bid evaluation committee, the bid adjudication committee must prior to awarding the bid –*
 - (i) *check in respect of the preferred bidder whether that bidder's municipal rates and taxes and municipal service charges are not in arrears, and;*
 - (ii) *notify the Accounting Officer.*
 - b) *The Accounting Officer may –*
 - (iii) *after due consideration of the reasons for the deviation, ratify or reject the decision of the bid adjudication committee referred to in paragraph (a); and*
 - (iv) *if the decision of the bid adjudication committee is rejected, refer the decision of the adjudication committee back to that committee for reconsideration.*
 - (6) *The Accounting Officer may at any stage of a bidding process, refer any recommendation made by the evaluation committee or the adjudication committee back to that committee for reconsideration of the recommendation.*
 - (7) *The Accounting Officer must comply with section 114 of the Act within 10 working days –*
 - (i) *If a tender other than the one recommended in the normal course of implementing the supply management policy is adjudicated, the Accounting Officer must, in writing, notify the Auditor-General South Africa, the Provincial Treasury and the National Treasury of the reasons for deviating from such recommendation.*
 - (ii) *Subsection (i) does not apply if a different tender was approved in order to rectify an irregularity.*

FINANCIAL IMPLICATIONS (ITEM AUTHOR)

None.

LEGAL IMPLICATIONS (ITEM AUTHOR)

Paragraph 3 of the Supply Chain Management Policy of Theewaterskloof Municipality as approved by Council on 29 May 2025 and Regulation 3 of the Municipal Supply Chain Management Regulations.

RISK MANAGEMENT IMPLICATION (ITEM AUTHOR)

None.

RECOMMENDATION BY ITEM AUTHOR TO COUNCIL:

It is recommended:

The amendment in the Supply Chain Management Policy be approved as outlined below:

Paragraph 17 (2)

(2) A designated official referred to in subparagraph 17(1)(d) must within three working days of the end of each month report to the chief financial officer on any approvals given during that month by that official in terms of that subparagraph.

Paragraph 23(b)

(1) The procedures for the handling, opening and recording of bids, are as follows:

a) Bids–

- (i) must be opened only in public;*
- (ii) must be opened at the same time and as soon as possible after the period for the submission of bids has expired; and*
- (iii) received after the closing time should not be considered and returned unopened immediately.*

b) Any bidder or member of the public has the right to request that the names of the bidders who submitted bids in time must be read out and, if practical, also each bidder's total bidding price;

c) No information, except the provisions in subparagraph (b), relating to the bid should be disclosed to bidders or other persons until the successful bidder is notified of the award;

d) The Accounting Officer must –

(i) record in a register all bids received in time;

(ii) make the register available for public inspection;

(iii) publish the entries in the register and the bid results on the website; and

e) Opening of Bids, –

(i) At the specified closing time on the closing date the applicable bid box shall be closed;

(ii) The bid box shall be opened in public immediately after the closing time by at least two officials from the Supply Chain Management Unit;

(iii) Bids received after the closing time shall not be considered.

(iv) It is the responsibility of the bidder to ensure that their bid is placed in the correct bid box. The municipality will not on its own initiative redirect any bid if it is placed in an incorrect bid box before the closing time of submissions;

(v) Immediately after the opening of the bid box all bids shall be opened in public;

(vi) At the official opening of the bids, the bids shall in all cases be read out in terms of the name of the bidder and, if practical, the amount of the bid;

(vii) As soon as a bid or technical proposal has been opened the bid / proposal shall be stamped with the official stamps, and endorsed with the opening officials' signatures;

(viii) The name of the bidder, and where possible, the bid sum shall be recorded in a bid opening record kept for that purpose; and The responsible officials who opened the bidding documentation received shall forthwith place their signatures on the bid opening record (register) and shall ensure that the bid opening record, indicating at least the bid price of each bidder, the BBBEE status level contribution of each bidder and the locality are made available for public inspection and are published on the municipality's website.

f) Site inspections (site meeting) or clarification meeting –

(i) Site inspections or clarification meetings must be compulsory.

(ii) If site inspections or clarification meetings are to be held, full details must be included in the bid notice (including time when meeting will commence – if bidder arrives after the grace period their bid will not be considered). A grace period of 15 minutes will be allowed.

(2) CANCELLATION OF TENDER

- (1) An organ of state may, before the award of a tender, cancel a tender invitation if-**
- (a) due to changed circumstances, there is no longer a need for the goods or services specified in the invitation;**
 - (b) funds are no longer available to cover the total envisaged expenditure;**
 - (c) no acceptable tender is received; or**
 - (d) there is a material irregularity in the tender process.**
- (2) The decision to cancel a tender invitation in terms of sub regulation (1) must be published in the same manner in which the original tender invitation was advertised.**

(3) BID VALIDITY PERIODS

- (i) A minimum bid validity period will apply to all bids and will be calculated from the bid closure date. Bids shall remain in force and binding for a period of six (6) months, as indicated in the invitation to bid and the bid documents, subject to any other applicable legislation and instructions from the National Treasury for specific types of procurement.**
- (ii) The period of validity may be extended by the SCM Department, provided that the original bid validity period has not expired and that all bidders are given an opportunity to extend such period.**
- (iii) Any such extension shall be agreed to by the bidder in writing. Bidders who failed to respond to such a request before the validity of their bid expires, or who decline such a request shall not be considered further in the evaluation process.**
- (iv) All bidders who indicated the acceptance of the extension of the bid validity period, bids will be considered for evaluation purposes.**
- (v) Second extensions will be limited to those bidders that responded the first time. When validity lapses the contractual obligation that the bidder accepted on signing the relevant bid documentation falls away, therefore, when a bid expires there is nothing to extend. It cannot be evaluated further, and it must be cancelled and re-advertised.**
- (vi) After award of the bid, the validity of all bids will remain up until the award is finalized including the appeal processes.**
- (vii) If the validity of all bids expired without it being awarded within the bid validity period, including any extensions thereof allowable in terms of applicable legislation, the bid must be cancelled and published in the same media in which the original bid invitation appeared.**
- (viii) All bidders must be notified in writing of the cancellation of a bid.**

(4) Copies of the results must be made available at municipal offices and libraries. The information must be published within 10 working days after closure of the bid and it must remain on the website for at least 30 days.

(5) The bidder shall choose a domicilium citandi et executandi in the Republic of South Africa and unless notice of the change thereof has duly been given in writing, it shall be the address stated in the bid.

(6) Bid sum

(i) A bid will not be necessarily be invalidated if the amount in words and the amount in figures do not correspond, in which case the amount in words shall be read out at the bid opening.

Paragraph 29(2)

General

(1) Theewaterskloof municipality shall not be obliged to accept any bid.

(2) For goods and service bids, Theewaterskloof Municipality shall have the right to accept the whole bid or part of the bid or any item or part of an item or accept more than one bid

Bid Adjudication Committee

(1) A bid adjudication committee must –

a) consider the report and recommendations of the bid evaluation committee; and

b) either –

(i) depending on its delegations, make a final award or a recommendation to the Accounting Officer to make the final award; or

(ii) make another recommendation to the Accounting Officer how to proceed with the relevant procurement.

c) Consider the report and recommendations of the bid evaluation committee where it is recommended that the tender not be awarded; and either

(i) take a decision that the tender not be awarded for the reasons presented and that it be re-advertised; or

(ii) take a decision that the tender be awarded and make a final award or a recommendation to the Accounting Officer to make the final award.

(2) A bid adjudication committee must consist of at least four senior managers of the Theewaterskloof Municipality which must include –

- a) *the chief financial officer or, if the chief financial officer is not available, another manager in the budget and treasury office reporting directly to the chief financial officer and designated by the chief financial officer; and*
 - b) *at least one senior supply chain management practitioner who is an official of the Theewaterskloof Municipality; and*
 - c) *a technical expert in the relevant field who is an official, if such an expert exists.*
 - d) *As per the MFMA exemption notice promulgated on 5 May 2020, in Government Gazette No. 4328, in relation to the composition of a Bid Adjudication Committee, Senior Managers who are members of the bid adjudication committee is allowed to sub-delegate, in writing, their responsibilities to competent staff members in cases where they cannot attend specific sittings of the committee. These sub-delegations must be communicated to the SCM Unit and Chairperson of the Committee.*
 - e) *A maximum of two senior member sub-delegation will be allowed per specific sittings of bid adjudication committee meetings with the condition that the Chairperson will not be allowed to sub-delegate at the same meeting.*
- (3) *The Accounting Officer must appoint the chairperson of the committee. If the chairperson is absent from a meeting, the members of the committee who are present must elect one of them to preside at the meeting.*
- (4) *Neither a member of a bid evaluation committee, nor an advisor or person assisting the evaluation committee, may be a member of a bid adjudication committee.*
- (5) *If the bid adjudication committee decides to award a bid other than the one recommended by the bid evaluation committee, the bid adjudication committee must prior to awarding the bid –*
- (i) *check in respect of the preferred bidder whether that bidder's municipal rates and taxes and municipal service charges are not in arrears, and;*
 - (ii) *notify the Accounting Officer.*
- b) *The Accounting Officer may –*
- (iii) *after due consideration of the reasons for the deviation, ratify or reject the decision of the bid adjudication committee referred to in paragraph (a); and*
 - (iv) *if the decision of the bid adjudication committee is rejected, refer the decision of the adjudication committee back to that committee for reconsideration.*

- (6) The Accounting Officer may at any stage of a bidding process, refer any recommendation made by the evaluation committee or the adjudication committee back to that committee for reconsideration of the recommendation.**
- (7) The Accounting Officer must comply with section 114 of the Act within 10 working days –**
- (i) If a tender other than the one recommended in the normal course of implementing the supply management policy is adjudicated, the Accounting Officer must, in writing, notify the Auditor-General South Africa, the Provincial Treasury and the National Treasury of the reasons for deviating from such recommendation.**
- (ii) Subsection (i) does not apply if a different tender was approved in order to rectify an irregularity.**

RECOMMENDATION BY COUNCIL TO A COUNCIL WORKSHOP: 30 JULY 2026

After the Chairperson had given the Councillors an opportunity, and the item had been thoroughly discussed, on a proposal by Alderman BB Mkhwibiso and seconded by Councillor H Linnerts, it was resolved as follows:

The amendments to the Supply Chain Management Policy be referred to a Council Workshop and then to Council for approval.

N. OORWEGING VAN KENNISGEWINGS VAN MOSIES
CONSIDERATION OF NOTICES OF MOTIONS

NOTICE OF MOTION: ABOLITION OF THE REGISTRATION FE/REFUNDABLE DEPOSIT FOR THE ERECTION OF ELECTION POSTERS BY POLITICAL PARTIES AND INDEPENDENT CANDIDATES

The Speaker requested Council to consider and resolve on the motion submitted by Councillor JD Lekhori.

Councillor V Papier second the motion of Councillor JD Lekhori.

Alderman S Fredericks submits the following counter-proposal:

That the motion should not be considered by Council.

Counter-proposal was seconded by Alderman LM de Bruyn.

The voting process started, and each councillor indicated whether they vote for 1. Proposal by Councillor JD Lekhori and seconded by Councillor V Papier or 2. Counter-proposal by Alderman S Fredericks seconded by Alderman LM de Bruyn.

The result of the voting process is as follows:

Proposal by Councillor JD Lekhori and seconded by Councillor V Papier = 6 votes.

Counter-proposal by Alderman S Fredericks and seconded by Alderman LM de Bruyn= 20 votes.

RESOLVED BY COUNCIL: 30 JULY 2026

Council resolved that the motion should not be considered.

N. OORWEGING VAN KENNISGEWINGS VAN MOSIES
CONSIDERATION OF NOTICES OF MOTIONS

O. OORWEGING VAN KENNISGEWINGS EN VRAE
CONSIDERATION OF NOTICES AND QUESTIONS

P. OORWEGING VAN DRINGENDE MOSIES /
CONSIDERATION OF NOTICES AND QUESTIONS

Q. IN-KOMITEEVERGADERING AGENDA-ITEMS VIR BESPREKING
IN-COMMITTEE MEETING AGENDA-ITEMS FOR DISCUSSION

Minuted and distributed as a separate Minutes of the Meeting.

R. VERDAGING / ADJOURNMENT

Die vergadering verdaag om 17:30.
The meeting adjourned at 17:30.

NOTULE BEKRAGTIG OP DIE DAG VAN
..... AS PRIMA FACIE BEWYS VAN DIE
JUISTHEID DAARVAN.

MINUTES CONFIRMED ON THE DAY OF
..... AS PRIMA FACIE EVIDENCE OF
IT'S CORRECTNESS.

.....
SPEAKER

.....
DATUM/DATE

OPGESTEL EN BYGEHOU DEUR:
COMPILED AND RECORDED BY:


.....
S BARON
SEKRETARIAATDIENSTE
SECRETARIAT SERVICES



Theewaterskloof
Municipality

**RAADSVERGADERING /
COUNCIL MEETING
30 JULIE / JULY 2026**



Theewaterskloof
Municipality

NAAM EN VAN / NAME AND SURNAME	HANDTEKENING / SIGNATURE
<u>Raadslede / Councillors :</u>	
Raadsheer/Alderman LM de Bruyn	
Raadsheer/Alderman CC Clayton	
Raadsheer/Alderman WH Wells	
Raadslid/Councillor CA Benjamin	
Raadslid/Councillor M Botes	
Raadslid/Councillor CT Cloete	
Raadsheer/Alderman S Fredericks	
Raadslid/Councillor M Gana	
Raadslid/Councillor DA Jacobs	
Raadslid/Councillor D Jooste	
Raadslid/Councillor H Linnerts	
Raadslid/Councillor JD Lekhori	
Raadslid/Councillor TP Lemina	
Raadsheer/Alderman BB Mkhwibiso	
Raadslid/Councillor M Mpambani	
Raadslid/Councillor MA Nomkoko	
Raadslid/Councillor FO Ntantiso	
Raadslid/Councillor V Papier	



Theewaterskloof
Municipality

RAADSVERGADERING /
COUNCIL MEETING
30 JULIE / JULY 2026



Theewaterskloof
Municipality

Raadsheer/Alderman M Plato-Mentoor	
Raadslid/Councillor MS Shale	
Raadslid/Councillor J Smit	
Raadslid/Councillor C Smith	
Raadslid/Councillor PJ Stander	
Raadslid/Councillor MH Witbooi	
Raadsheer/Alderman C Wood	
Raadslid/Councillor YM van Tonder	
Raadslid/Councillor TB Zimmermann	
<u>Amptenare/Officials:</u>	
Mnr/Mr W Hendricks	
Mnr/Mr H Matthee	
Mnr/Mr GW Hermanus	
Mnr/Mr P Mabhena	
Mnr./Mr A Riddles	
Me./Ms N Baliso	
Mnr./Mr WSE Solomons-Johannes	
Mnr./Mr A Opperman	
Mnr/Mr H Gxoyiya	
Me./Ms M Faul	
Me./Ms S Baron	

Apology

 Sick leave

 Name Baliso

 Baron

